

# Bonner County

## Board of Commissioners

Cary Kelly

Mike Nielsen

Glen Bailey

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

February 4, 2014 - 9:00 A.M.  
Bonner County Administration Building  
First Floor Conference Room  
1500 Hwy 2, Sandpoint, ID

On Tuesday, February 4, 2014 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioner Nielsen and Commissioner Kelly present; Commissioner Bailey is in Boise attending the IAC Conference. Chairman Cary Kelly called the meeting to order at 9:00 a.m. The Invocation was presented by Kyle Yake of the Sandpoint Church of the Nazarene and the pledge of allegiance followed.

#### ADOPT ORDER OF THE AGENDA

Commissioner Nielsen made a motion to adopt the Order of the Agenda with the following changes:

- *Modify the first noted Executive Session under Idaho Code §67-2345 to read (1)(F) Litigation/ Planning (Larry Goins)*
- *Add another Executive Session under Idaho Code §67-2345 (1)(F) Pending Litigation/West Priest Lake Fire District Declaratory Action Regarding 2013 Missed Election*

Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

#### PUBLIC COMMENT

Tom Cleveland questioned if the County uses/practices baseline budgeting. Commissioner Nielsen briefly explained the budget process noting that it is done by fund. The Board stated that the public is welcome and encouraged to attend the open meetings/workshops during the budget process that begins in July.

Doug Patterson noted that the Federal base line budgeting assumes a level of increase every year and he assumed that our County budgeting does not assume the same, which the Board agreed.

#### CONSENT AGENDA

- 1) Approval of Bonner County Commissioners' Minutes for January 28, 2014

Commissioner Nielsen made a motion to adopt the Consent Agenda. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

#### SHERIFF – Ror Lakewold

- 1) Discussion/Decision Regarding Capital Vehicles Budget Adjustment to Add Insurance Funds Due to a Vehicle Total Loss; \$16,861.49 - **Resolution**

Commissioner Nielsen made a motion to approve Resolution #2014-13 which authorizes the County Clerk to open line item 34-02-801-00, entitled "Capital Vehicles" in the Justice Fund Budget and enhance this line by \$16,861.49 from \$142,823 to \$159,684.49. The increase is due to a payment received from Travelers Insurance for the total loss of a Sheriff's fleet vehicle. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

**PROSECUTOR'S OFFICE – Dixie Sherbon**

- 1) Discussion/Decision Regarding VAST Budget Adjustment; \$5,929 – **Resolution**

Commissioner Nielsen made a motion to authorize Resolution #2014-14 allowing the Clerk to open the budget and increase line item 34-03-721-04 Victim Assistance – VAST (Victim Advocates Services Team) Donations by \$4,929 from \$0.00 to \$4,929 and 34-03-721-05 Public Awareness – VAST Donations by \$1,000 from \$0.00 to \$1,000. The Auditor's Office recently notified the Prosecutor that these donated monies existed and have been held in the Auditor's Trust Account dating back to 2009. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

**ROAD AND BRIDGE – Matt Mulder**

- 1) Discussion/Decision Regarding the 2016 Local Highway Safety Improvement Program (LHSIP) Grant Application; Grant amount \$86,913/County required match funds \$6,885

Commissioner Nielsen made a motion that Bonner County support the FY2016 Local Highway Safety Improvement Program grant application in the amount of \$86,913 with a County match fund of \$6,885 and authorize the Road & Bridge Department to move forward with the grant submittal to the Local Highway Technical Assistance Council and authorize the Chair to sign. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

**RISK MANAGEMENT/HUMAN RESOURCES – Pam Allen, Director**

- 1) Discussion/Decision Regarding Employee Pay Sheets

Commissioner Nielsen made a motion to approve the pay sheets as presented: one (1) Sheriff's Office and one (1) for Justice Services. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding the Establishment of a Wellness Committee and the Appointment of Committee Members - **Resolution**

Chairman Kelly stepped down from the Chair and made a motion to approve Resolution #2014-15 regarding the Establishment of the Wellness Committee and the Appointment of Committee Members for a two-year term as follows: Anna Bates, Justice Services; Todd Coumbe, Auditor's Office; Bob Howard, Emergency Management; Tammy Klingler, 911; Clorissa Koster, Treasurer's Office; Charlene Krames, Clerk's Office; Lisa Lawrence, Assessor's Office; Sally Mitchell, Sheriff's Office; Jason Munzke, Justice Services; Jennifer Ralls, Commissioners' Office; Stacie Riffe, Public Defender; and Rob Wakeley, EMS. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

**PUBLIC DEFENDERS OFFICE**

- 1) Discussion/Decision Regarding Proposal from C.E. Kramer Crane & Contracting Inc. for Storm Water Mitigation Pertaining to the Public Defender Building Remodel Project; \$5,390

Commissioner Nielsen made a motion that the County proceed with the storm water mitigation plan as required by the City of Sandpoint on the remodel project located at 123 S. 1<sup>st</sup> Street, known as the Public Defender's Office Building. I also move that we accept the quote from C.E. Kramer in the amount of \$5,390 and instruct him to proceed with this storm water mitigation as soon as weather allows and authorize the Chairman to sign. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

**MISCELLANEOUS BUSINESS**

- 1) Discussion/Decision Regarding Reappointing Members to the Priest Lake Groomers Association, West Bonner County - **Resolution**

Commissioner Nielsen made a motion to approve Resolution #2014-16 re-appointing Russ Brown, Roger Conant, Mike Courteau, Bob Ekler, Craig Hill, Jim Peirone, and Peggy Smith to the Priest Lake Groomer

Association - West Bonner County for a two-year term ending on April 30, 2016 and re-appointing Jim McReynolds, Mike Budig, Rick Ruffle, and Bill Papesch to the Priest Lake Groomer Association - West Bonner County for a two-year term ending September 30, 2015. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Claims Batch #9; \$326,713.10

General Fund	\$	56,555.36
Road & Bridge	\$	20,087.73
Airport	\$	87,302.64
Elections	\$	252.98
Drug Court	\$	1,400.92
District Court	\$	12,996.45
Fair	\$	13.50
911 Fund	\$	7,870.32
Indigent & Charity	\$	24,199.69
Revaluation	\$	1,689.16
Solid Waste	\$	11,022.95
Torts	\$	513.55
Weeds	\$	99.59
Parks & Recreation	\$	3.01
Justice Fund	\$	47,645.20
Snowmobile Priest Lake	\$	289.01
Snowmobile Sandpoint	\$	348.46
Waterways	\$	135.47
Building and Construction	\$	53,407.80
Grants	\$	879.31
Total	\$	326,713.10

Commissioner Nielsen made a motion to approve Claims in Batch #9 totaling \$326,713.10. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

3) Discussion/Decision Regarding EMS Claims Batch #9; \$42,546.92

Ambulance District	\$	42,546.92
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Commissioner Nielsen made a motion to approve EMS Claims in Batch #9 totaling \$42,546.92. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

Richard Hutter arrived to comment on the Bonner County Road & Bridge Fund and requested the Fund name be changed to the Turnbull/Bonner County Road & Bridge Fund. The Board requested that he present this information in writing so that it may be added to the next BOCC agenda for action.

At 9:26 a.m. Commissioner Nielsen moved to recess for 10 minutes and move the Executive Sessions upstairs to the BOCC meeting room. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

At 9:45 a.m. Commissioner Nielsen made a motion to enter into an Executive Session under Idaho Code §67-2345 (1)(F) Litigation/West Priest Lake Fire District Declaratory Action Regarding 2013 Missed Election with Civil Attorney, Scott Bauer. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor: Roll Call: Commissioner Nielsen, Yes; Commissioner Kelly, Aye. The motion passed.

At 10:15 a.m. Commissioner Nielsen made a motion to adjourn the Executive Session and reconvene the regular business meeting. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

At 10:15 a.m. Commissioner Nielsen made a motion to recess for 15 minutes to allow our Civil Attorney, Larry Goins time to arrive. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

At 10:30 a.m. Commissioner Nielsen made a motion to enter into an Executive Session under Idaho Code §67-2345(1)(F) Pending Litigation/Planning with our Civil Attorney Larry Goins. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed. All in favor: Roll Call: Commissioner Nielsen, Yes; Commissioner Kelly, Aye. The motion passed.

At 10:39 a.m. Commissioner Nielsen made a motion to adjourn the Executive Session and reconvene the regular business meeting. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

Commissioner Nielsen made a motion to approve Notice to Title on BV2013032, BV2013033. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

There being no further business to come before the meeting, at 10:40 a.m. Chairman Kelly adjourned the business meeting.

On Wednesday, January 29, 2014, Treasurer Cheryl Piehl met with the Board to discuss the following files: **Approved:** MH054060000F10T 2007-2009. **Denied:** RP003760000140A 2013.


On Wednesday, January 29, 2014, Assistance Director Kevin Rothenberger met with the Board to discuss the following files: **Approved:** 2014-063. **Suspended:** 2014-047. **Denied:** 2014-049; 2014-056; 2014-057.

On Tuesday, January 28, 2014 a Special Meeting was held pursuant to Idaho Code §67-2343(2) regarding a Meeting with Planning.

On Monday, February 3, 2014 a Special Meeting was held pursuant to Idaho Code §67-2343(2) regarding a Debriefing Meeting.

ATTEST: R. Ann Dutson-Sater, County Clerk

  
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Cary Kelly, Chairman

By   
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Deputy Clerk

Date: 02/11/14