



Bonner County

Board of Commissioners

Cary Kelly

Mike Nielsen

Glen Bailey

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

February 25, 2014 - 9:00 A.M.

Bonner County Administration Building

First Floor Conference Room

1500 Hwy 2, Sandpoint, ID

On Tuesday, February 25, 2014 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present. Chairman Kelly called the meeting to order at 9:00 a.m. The Invocation was presented by Chris Bassett of the Hidden Valley Worship Center, and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Bailey made a motion to adopt order of the agenda with the following amendments:

Add Sheriff Item 2 – Discussion/Decision Regarding Priest Lake Search and Rescue Meetings

Add Executive Session under Idaho Code §67-2345 (1) (b) Personnel/911. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT - Christian Schwab requested to have the BOCC meetings streamed live on Channel 3. Chairman Kelly stated the County would look into this matter.

CONSENT AGENDA

- 1) Catering Permit: Ivano's Ristorante Italiano, Sandpoint, ID
- 2) Bonner County Commissioners' Meeting Minutes for February 18, 2014

Commissioner Nielsen made a motion to approve the Consent Agenda as presented. Commissioner Bailey seconded the motion. All in favor. The motion passed.

SHERIFF – Daryl Wheeler

- 1) Discussion/Decision Regarding Stericycle Medical Waste Service Agreement (\$170.66/mo.)

Commissioner Bailey made a motion to approve the Stericycle, Inc. Service Agreement which includes a flat monthly service fee in the amount of \$170.66. This agreement will reduce the waste container collections to (3) three times per year for the Sheriff's Office and includes the fixed pricing for the first year and any future increases as not to exceed six percent (6%) per year. This contract will result in approximately \$600 per year savings. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Priest Lake Search and Rescue Meeting (PLSAR)

The Bonner County Sheriff's Office is assisted by PLSAR and do not have a place to hold meetings. Currently they are using the dog shelter which is inadequate and they would like to request to meet at the Bonner County Administration Building. They would meet monthly every third Wednesday at 5:00 p.m. for regular meetings and they would also like to request to use this building and the EOC room for missions/emergencies.

Commissioner Bailey made a motion to accept the Sheriff's recommendation and approve using this room and the Bonner County Administration building to hold their meeting every third Wednesday of the month at 5:00 p.m. and concluding by 10:00 p.m., and also that they would be allowed to use this facility, this room specifically in the event they have an emergency operations center activation. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

CLERK – R. Ann Dutson-Sater

1) Discussion/Decision Regarding Sandpoint Airport Receiving Unanticipated Revenue - **Resolution**

Commissioner Nielsen made a motion to approve Resolution #14-20 Unanticipated Revenues to increase the Sandpoint Airport budget to add funds received from ICRMP, the County's liability insurance company, for the purpose of obtaining technical services in order to request competitive proposals for replacement of the Sandpoint Airport localizer. The increase shall be to the 2014 Tort Budget line item 24-00-559-00 Other Tort Expenses by \$33,410.79 from \$24,500 to \$57,910.79. Commissioner Bailey seconded the motion. All in favor Commissioner Bailey Aye; Commissioner Kelly Aye; Commissioner Nielsen abstained from voting. The motion passed.

TREASURER/CLERK – Cheryl Piehl/R. Ann Dutson-Sater

1) Discussion/Decision Regarding Treasurer/Auditor Joint Quarterly Report for 10/1/13 – 12/31/13

Commissioner Bailey made a motion to accept the Treasurer/Auditor Joint Quarterly Report for the first quarter ending 12/31/13. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding EMS Treasurer/Auditor Joint Quarterly Report for 10/1/13 – 12/31/13

Commissioner Nielsen made a motion to accept the EMS Treasurer/Auditor Joint Quarterly Report for the first quarter ending 12/31/13. Commissioner Bailey seconded the motion. All in favor. The motion passed.

SANDPOINT AIRPORT – Dave Schuck, Manager

1) Discussion/Decision Regarding Wood's Crushing Invoice #3 Pertaining to the Sandpoint Airport Taxiway Apron Reconstruction (\$294,356.69)

Commissioner Bailey made a motion to approve the Wood's Crushing Invoice #3 in the amount of \$294,356.69 for a period ending October 24, 2013 pertaining to the Sandpoint Airport Taxiway Apron Reconstruction Project. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

PRIEST RIVER AIRPORT

1) Update Regarding Request for Qualifications (RFQ) for the Priest River Airport Master Plan

Commissioner Nielsen provided an update regarding the RFQ's for the Priest River Airport Master Plan and acknowledge receipt of RFQ's from the following: JUB Engineers Inc., Armstrong Consultants, Merle D. Gilliland, T.O. Engineers and Dowl HKM. Five (5) copies have been given to the Priest River Airport Advisory Board to review as well as copies being reviewed by each Commissioner and our civil attorney. This item will be on the next weeks BOCC agenda for a decision.

ROAD AND BRIDGE – Gordon Bates

1) Discussion/Decision Regarding Notice of Advertisement for Bids (2014 Liquid Asphalt)

Commissioner Bailey made a motion to approve the Notice of Advertisement for the 2014 Liquid Asphalt Bid and authorize the Chairman to sign this administratively. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

RISK MANAGEMENT/HUMAN RESOURCES – Pam Allen, Director

1) Discussion/Decision Regarding Employee Pay Sheets

Commissioner Nielsen made a motion to approve the pay sheets/changes received from the HR officer: six (6) total in the Sheriff's office; one (1) in Road & Bridge and one (1) in the Treasurer's Office. Commissioner Bailey seconded the motion. All in favor. The motion passed.

MISCELLANEOUS BUSINESS

- 1) Discussion/Decision Regarding a North Zone Timber Stand Improvement Letter to Idaho Panhandle National Forest

Commissioner Bailey made a motion to approve the letter to the Idaho Panhandle National Forest regarding the North Zone Timber Stand Improvement (TSI) project. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Clark Fork Delta Restoration Project Environmental Assessment Letter to Bonneville Power Administration

Commissioner Nielsen made a motion to approve the letter to Bonneville Power Administration regarding the Clark Fork Delta Restoration Project Environmental Assessment. Commissioner Bailey seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Canon Invoice #094907/Public Defender Remodel (\$310)

Commissioner Nielsen made a motion to approve the Canon Solutions America Invoice #094907 in the amount of \$310 to move the Public Defender copier from the former office to the new Public Defender Building. Commissioner Bailey seconded the motion. All in favor. The motion passed.

- 4) Discussion/Decision Regarding Alarm Service Invoice #106 /Public Defender Remodel (\$375)

Commissioner Bailey made a motion to approve payment to Alarm Service for Invoice #106 in the amount of \$375 for alarm services at the newly remodeled Public Defender Building. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 5) Discussion/Decision Regarding TNT Work Order #2164 /Public Defender Remodel (\$95)

Commissioner Nielsen made a motion to approve the TNT Communications Inc., Work Order #2164 in the amount of \$95 for moving phone equipment pertaining to the Public Defender Building remodel. Commissioner Bailey seconded the motion. All in favor. The motion passed.

- 6) Discussion/Decision Regarding Kodiak Advertising Invoice #7321/Public Defender Remodel (\$280)

Commissioner Bailey made a motion to approve the Kodiak Advertising Inc., Invoice #7321 in the amount of \$280 for window graphics pertaining to the Public Defender Building remodel. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

At 9:40 a.m. Chairman Kelly recessed the meeting to move the Executive Sessions upstairs to the BOCC meeting room.

At 10:00 a.m. Commissioner Nielsen made a motion to enter into an Executive Session under Idaho Code §67-2345 (1) (b) Personnel/Prosecutors Office and Elections Office. Commissioner Bailey seconded the motion. All in favor: Roll Call: Commissioner Nielsen, Yes; Commissioner Kelly, Yes; Commissioner Bailey, Yes. The motion passed.

At 10:40 a.m. Commissioner Bailey made a motion to adjourn the Executive Session and reconvene the regular business meeting. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

At 10:40 a.m. Commissioner Nielsen made a motion to enter into an Executive Session under Idaho Code §67-2345 (1) (b) Personnel/911. Commissioner Bailey seconded the motion. All in favor: Roll Call: Commissioner Nielsen, Yes; Commissioner Kelly, Yes; Commissioner Bailey, Yes. The motion passed.

At 11:05 a.m. Commissioner Bailey made a motion to adjourn the Executive Session and reconvene the regular business meeting. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

At 11:15 a.m. Commissioner Bailey made a motion to enter into an Executive Session under Idaho Code §67-2345 (1) (a) Hiring/Technology Department with Bill Harp. Commissioner Nielsen seconded the motion. All in favor: Roll Call: Commissioner Nielsen, Yes; Commissioner Kelly, Yes; Commissioner Bailey, Yes. The motion passed.

At 11:55 a.m. Commissioner Bailey made a motion to adjourn the Executive Session and reconvene the regular business meeting. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

Chairman Kelly recessed the meeting until 4:00 p.m. to resume a continuation of a matter from an earlier Executive Session regarding Personnel/Prosecutor's Office and Elections.

At 4:00 p.m. Commissioner Nielsen made a motion to enter into an Executive Session under Idaho Code §67-2345(1) (f) Litigation/Matter involving Elections Personnel and Potential Litigation, our civil attorney is present. Commissioner Bailey seconded the motion. All in favor: Roll Call: Commissioner Nielsen, Yes; Commissioner Kelly, Yes; Commissioner Bailey, Yes. The motion passed.

At 4:35 p.m. Commissioner Bailey made a motion to adjourn the Executive Session and reconvene the regular business meeting. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

Commissioner Nielsen made a motion to authorize our civil attorney to circulate the petition for Declaratory Judgment in the matter involving West Priest Lake Fire to the other relevant attorneys involved and to proceed with filing this matter in District Court next week. Commissioner Bailey seconded the motion. All in favor. The motion passed.

On Wednesday, February 19, 2014, Assistance Director Kevin Rothenberger met with the Board to discuss the following files: **Approved:** 2014-060; 2014-047 Suspended. **Denied:** 2014-058

On Tuesday, February 18, 2014 a Special Meeting was held pursuant to Idaho Code §67-2343(2) regarding General Liability Insurance Update with Wells Fargo.

On Tuesday, February 18, 2014 an Executive Session was held pursuant to under Idaho Code §67-2345 (f) Pending Litigation with Road & Bridge.

On Thursday, February 20, 2014 a Special Meeting was held pursuant to Idaho Code §67-2343(2) regarding Amendments to Title 11 with Clare Marley. Commissioner Nielsen made a motion to direct the Planning Director to prepare this matter in final and set a hearing date as soon as possible. Commissioner Bailey seconded the motion. All in favor. The motion passed.

On Thursday, February 20, 2014 an Executive Session was held pursuant to under Idaho Code §67-2345 (b) Personnel regarding an Appeal Hearing.

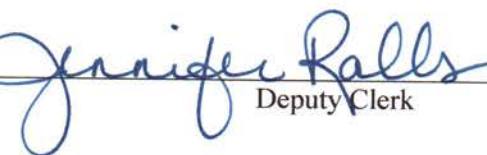
On Monday, February 24, 2014 a Special Meeting was held pursuant to Idaho Code §67-2343(2) regarding a Debriefing Meeting.

On Monday, February 24, 2014 a Special Meeting was held pursuant to Idaho Code §67-2343(2) regarding a meeting with Area Agency on Aging.

ATTEST: R. Ann Dutson-Sater, County Clerk



Cary Kelly, Chairman

By 

Deputy Clerk

Date: 3/4/14