



Bonner County

Board of Commissioners

Cary Kelly

Mike Nielsen

Glen Bailey

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

September 2, 2014 – 9:00 A.M.

Bonner County Administration Building – First Floor Conference Room
1500 Hwy 2, Sandpoint, ID

On Tuesday, September 2, 2014 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present. Chairman Kelly called the meeting to order at 9:00 a.m. The Invocation was presented by Alvaro Sauza of the Seventh Day Adventist Church, and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Bailey made a motion to adopt the Order of the Agenda, as presented. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

CONSENT AGENDA

- 1) Approval of Bonner County Commissioners' Minutes for August 26, 2014
- 2) Approval of Public Hearing Minutes for June 4, 2014 and July 16, 2014
- 3) Liquor Catering Permit: Klondyke Café & Tavern, Laclede, Idaho

Commissioner Nielsen made a motion to adopt the Consent Agenda. Commissioner Bailey seconded the motion. All in favor. The motion passed.

CLERK – R. Ann Dutson-Sater

- 1) Discussion/Decision Regarding Disposal/Destruction of Election Records; **Resolution**

Commissioner Bailey moved to approve Resolution #14-57 Disposal/Destruction of Election Records allowing the Clerk to destroy Elections materials that are past the required dates for retention. The items to be destroyed are noted on the list attached to this resolution. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

JUSTICE SERVICES – Debbie Stallcup

- 1) Discussion/Decision Regarding Idaho Department of Juvenile Corrections Mini-Grant for Computer Equipment; \$1200

Commissioner Nielsen moved to approve the Idaho Department of Juvenile Corrections Mini-Grant awarded to Bonner County Justice Services. This agreement provides state funding in the amount of \$1,200 for the purchase of a computer for use by the Detention Nurse in the Bonner County Juvenile Detention Center. Matching funds will be paid by Bonner County Justice Services in the amount of \$150.00 from Juvenile Corrections Act funds. This agreement has been reviewed and approved by legal. Commissioner Bailey seconded the motion. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard

- 1) Discussion/Decision Regarding Generator Project

Commissioner Nielsen moved to approve the Bid documents for the Emergency Management generator project and allow Bob Howard to proceed with the advertisement/publication for Bids and allow the Chairman to sign. Commissioner Bailey seconded the motion. All in favor. The motion passed.

SANDPOINT AIRPORT

- 1) Discussion/Decision Regarding Award of the Sandpoint Airport 2014 Pavement Preservation Project; Road Products, Inc. \$271,161.25

Commissioner Bailey moved that the County accept this bid from Road Products, Inc. in the amount of \$271,161.25 for the Sandpoint Airport 2014 Pavement Preservation Project which is fully funded through reimbursement by the Sandpoint Urban Renewal Agency and I move to allow the Chair to sign administratively. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

PLANNING – Clare Marley

- 1) Discussion/Decision Regarding Reappointing Steve Temple to the Planning & Zoning Commission for District 3; **Resolution**

Commissioner Bailey moved to confirm the Chair's appointment of Steve Temple to the Bonner County Planning & Zoning Commission District #3 position for a 3-year term beginning October 1, 2014 and ending September 30, 2017, and to adopt Resolution # 14-58 appointing him to the Planning & Zoning Commission. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

PUBLIC WORKS – Leslie Marshall

- 1) Discussion/Decision Regarding Agreement with Copper Bay Construction to Make Repairs to Priest Lake Thoroughfare

Commissioner Nielsen moved to approve this project (Priest Lake Thoroughfare) and the dollar amount is to be determined. Commissioner Bailey seconded the motion. There was a brief discussion regarding funding for this project. Commissioner Nielsen moved to amend the motion add an amount to not exceed \$20,000. Commissioner Bailey seconded the amendment. All in favor of the amendment. The motion passed. All in favor of the first motion. The motion passed.

ROAD AND BRIDGE – Gordon Bates

- 1) Discussion/Decision Regarding Purchase of a ¾ Ton Pickup; \$25,171.02

Commissioner Bailey moved to authorize Road & Bridge Director to order and proceed with the purchase of one (1) Ford F250 with Rockstad Ford in the total amount of \$25,171.02 and decline bid alternate #1. I also move to authorize the Board Chairman to sign this acceptance and any final purchase documents administratively. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Purchase of a 1 Ton Dually Pickup; \$40,504.36

Commissioner Nielsen moved to authorize the Road & Bridge Director to order and proceed with the purchase of one (1) Ford F350 with Rockstad Ford in the total amount of \$40,504.36 and accept bid alternate #1. I also move to authorize the Board Chairman to sign this acceptance and any final purchase documents administratively. Commissioner Bailey seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Additional Safety and Small Projects; \$72,000

Commissioner Bailey moved that the Potential Safety and Road Improvement Project List be amended to include the Soldier Creek engineering and Jewel Lake culvert replacement, and that the Board direct the Road & Bridge Department to prepare a carryover resolution for Board consideration at a September 2014 business meeting. Construction contracts and/or bid proposals shall be brought to the Board for approval. I move to allow the Chair to sign this administratively. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 4) Discussion/Decision Regarding Sole-Source Purchase of Two (2) Sanders; **Resolution** \$23,994

Commissioner Nielsen moved to authorize the Road & Bridge Director to proceed with the sole source purchase of two (2) Henderson Model FSH-1 sanders including option 1 hydraulics with Freedom Truck Centers, Inc., for the total amount of \$23,994. Therefore, I move to approve Resolution #14-59 for the sole source procurement advertisement. The Director is authorized to proceed with the negotiation of a purchase agreement to be brought back to the Bonner County Board of Commissioner's Chairman for his BOCC Meeting

signature following the resolution publication and required waiting period per Idaho Code. I also move to authorize the Board Chairman to sign this acceptance and final purchase documents administratively after the 14-day waiting period. Commissioner Bailey seconded the motion. All in favor. The motion passed.

5) Discussion/Decision Regarding Gold Creek Road Asphalt Pavement & Overlay Project

Commissioner Bailey moved that the Gold Creek Asphalt Pavement and Overlay Contract be awarded to Wood’s Crushing and Hauling, Inc. for the unit prices listed on the Bid Submittal Form as recommended by the Road & Bridge Department for a total amount of \$272,660.45 and authorize the Road & Bridge Department to proceed with the contract and allow the Chair to sign. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

RISK MANAGEMENT/HUMAN RESOURCES – Pam Allen, Director

1) Discussion/Decision Regarding Employee Pay Sheets

Commissioner Nielsen moved that the County approve the following pay sheet: 911, one (1) full-time new hire, filling a vacant position. Commissioner Bailey seconded the motion. All in favor. The motion passed.

MISCELLANEOUS

1) Discussion/Decision Regarding Petition to Form Indian Creek Recreation District

Commissioner Nielsen moved that the County deny the August 11, 2014 petition to form Indian Creek Recreation District as it does not meet the Idaho Code requirements and I move to approve the denial letter as presented. Commissioner Bailey seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Lakeland Joint School District #272 L2 Certification Extension

Commissioner Bailey moved to approve Lakeland Joint School District #272’s L2 Certification Extension request to September 10, 2014. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

3) Discussion/Decision Regarding Payment for Claims in Batch #24; \$ 304,309.19

General Fund	\$	37,718.50
Road & Bridge	\$	67,392.96
Airport	\$	971.82
Elections	\$	67.87
Drug Court	\$	1,112.70
District Court	\$	13,539.71
911 Fund	\$	5,291.57
Fair	\$	31.01
Indigent & Charity	\$	23,952.91
Revaluation	\$	676.18
Solid Waste	\$	49,230.50
Torts	\$	411.72
Weeds	\$	4,145.96
Parks & Recreation	\$	1,315.53
Justice Fund	\$	82,093.78
Building and Construction	\$	9,416.50
Waterways	\$	811.53
Grants	\$	6,128.44
Total	\$	304,309.19

Commissioner Nielsen moved to approve Claims in Batch #24 totaling \$304,309.19. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

