



# **Bonner County**

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## **Board of Commissioners**

Cary Kelly

Mike Nielsen

Glen Bailey

### **MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING**

December 2, 2014 – 9:00 A.M.

Bonner County Administration Building – Suite 338  
1500 Hwy 2, Sandpoint, ID

On Tuesday, December 2, 2014 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present. Chairman Kelly called the meeting to order at 9:00 a.m. The Invocation was presented by Ken Smith of the First Baptist Church, and the Pledge of Allegiance followed.

#### **ADOPT ORDER OF THE AGENDA**

Commissioner Bailey made a motion to add the following items to the agenda and approve the Order of the Agenda, as amended. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

*Add: Consent Agenda Liquor Catering Permit: Trinity at City Beach, Sandpoint, ID*

Commissioner Bailey made a motion to adopt the agenda as amended. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

**PUBLIC COMMENT** – There was no public comment.

#### **CONSENT AGENDA**

- 1) Approval of Bonner County Commissioners' Minutes for November 25, 2014
- 2) Approval of Public Hearing Minutes for November 5, 2014
- 3) Liquor Licenses: Idaho Pour Authority, Sandpoint, ID; Nordman Store & Bar, Priest River, ID; Arnie's, Kootenai, ID; Payless Gas, Kootenai, ID; Exxon Express, Sandpoint, ID; Paul's Chevron, Sandpoint, ID; Express Lane, Sandpoint, ID; Mitzzy's, Sandpoint, ID 83864; Wal-Mart Store #2485, Ponderay, ID 83852; Lou's Place, Priest River, ID; Connie's Restaurant and Lounge, Sandpoint, ID 83864; The Beardmore Bistro, LLC, Priest River, ID; Hope Marine Services, Hope, ID; Travel America Plaza, Sagle, ID; Ivano's Ristorante, Sandpoint, ID; Ivano's Ristorante Italiano, Sandpoint, ID; Ivano's Ristorante, Hope, ID
- 4) Liquor Catering Permit: Trinity at City Beach, Sandpoint, ID

Commissioner Nielsen made a motion to approve the Consent Agenda as presented. Commissioner Bailey seconded the motion. All in favor. The motion passed.

#### **PUBLIC WORKS** – Leslie Marshall

- 1) Discussion/Decision Regarding Request for Qualifications and Bids for the Wood Grinding at the three Solid Waste transfer stations.

Commissioner Bailey made a motion to approve the request to advertise for a contractor to provide for the wood debris grinding at the three transfer stations: Colburn, Idaho Hill and Dickensheet. I also move to authorize the Chairman to sign the advertisement administratively and to authorize the Board to sign the Request for Qualifications and Bids document. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

#### **EMERGENCY MANAGEMENT** – Bob Howard

- 1) Discussion/Decision Regarding Vehicle Surplus and Transfer to EMS; **Resolution**

Commissioner Nielsen made a motion that Bonner County agree to accept and sign Resolution # 14-90 to surplus the 2002 Chevrolet Tracker VIN# 2CNBJ13C726908601 and transfer it to Bonner County EMS. Commissioner Bailey seconded the motion. All in favor. The motion passed.

**PLANNING – Clare Marley**

- 1) Discussion/Decision Regarding Bonner County Road & Bridge File # ST067-14, Fee Waiver Request for Stormwater Erosion/Grading Permit

Commissioner Bailey made a motion to waive the \$50.00 of the stormwater/grading permit filing fee for Bonner County Road & Bridge, and the actual cost of professional services be paid by Bonner County Road & Bridge. Commissioner Nielsen seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Final Plat Approval: Cedars at Huckleberry Bay, File # S1728-12

Commissioner Nielsen made a motion to approve the final plat of Cedars at Huckleberry Bay, File # S1728-12, and authorize the Chairman to sign the plat as presented. Commissioner Bailey seconded the motion. All in favor. The motion passed.

**EXTENSION OFFICE - Jennifer Jensen**

- 1) Discussion/Decision Regarding Winter Maintenance Proposal; Parking Lot Snow Removal \$95.00 per day, Sidewalk Snow Removal \$55.00 per hour

Commissioner Bailey made a motion to approve the Winter Maintenance Proposal from Lippert Excavation & Pipeline, Inc. for the Bonner County Extension Office parking lot snow plow removal at a rate of \$ 95.00 per 3” – 4”, one daily and the sidewalk snow removal rate of \$55.00 per hour with a ¼ hour minimum and allow the Chairman to sign. Commissioner Nielsen seconded the motion. There was a brief discussion amongst the Board. All in favor. The motion passed.

**RISK MANAGEMENT/HUMAN RESOURCES – Cindy Binkerd, Director**

- 1) Discussion/Decision Regarding Pay Sheets

Commissioner Nielsen made a motion that the County approve the following pay sheet: Public Defender Office: 1 – Full Time Employee Hire; Legal Secretary replacing an employee who is retiring, Prosecutor’s Office: 1 – Full Time Paralegal Researcher, New Position; Temporary Budget Contingent. Commissioner Bailey seconded the motion. All in favor. The motion passed.

**MISCELLANEOUS**

- 1) Discussion/Decision Regarding Priest Lake Groomers Unanticipated Revenue - \$6,069.00; **Resolution**

Commissioner Nielsen made a motion to approve Resolution # 14-91 authorizing the Clerk to open the Priest Lake Groomers Budget and increase line items: 36-00-406-00 Salaries by \$2,069.00; 36-00-470-00 Vehicles, Fuel by \$2,000.00 and 36-00-490-00 Vehicles, Repairs and Maintenance by \$2,000.00. The increase is due to the receipt of unanticipated revenues from the Idaho State Parks and Recreation Department for snowmobile permit sales. Commissioner Bailey seconded the motion. There was a brief discussion amongst the Board. All in favor. The motion passed.

At 9:20 a.m. Chairman Kelly recessed the meeting until Thursday December 4, 2014 at 1:30 p.m.

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**CONTINUATION OF THE BONNER COUNTY BOARD OF COMMISSIONERS’ MEETING  
OF TUESDAY, DECEMBER 2, 2014  
December 4, 2014 – 1:30 P.M.  
Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID**

On Thursday December 4, 2014 the Bonner County Commissioners met to reconvene the business meeting from Tuesday, December 2, 2014. Chairman Kelly called the meeting to order at 1:30 p.m. and noted that all three Commissioners were present.

At 1:30 p.m. Commissioner Nielsen made a motion to enter into Executive Session under Idaho Code § 67-2345 (1) (F) Litigation/SilverWings with Scott Bauer. Commissioner Bailey seconded the motion. All in favor: Roll Call: Commissioner Nielsen, Yes; Commissioner Kelly, Yes; Commissioner Bailey, Yes. The motion passed.

At 2:32 p.m. Chairman Kelly resumed regular session and with no further business adjourned the meeting.

On Wednesday November 19, 2014, Treasurer Cheryl Piehl met with the Board to discuss the following files:  
**Approved:** RP041710000010A – 2014; RPR0154001004BA – 2014; RPR0154001004BA – 2013;  
RPR0154001004BA – 2014 **Denied:** RPR0154001004BA - 2014

On Wednesday, December 3, 2014, Assistance Director Kevin Rothenberger met with the Board to discuss the following files: **Approved:** 2015-005 **Denied:** 2015-012

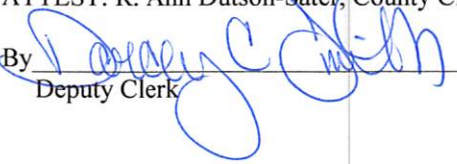
On Tuesday November 25, 2014 a Meeting with the USDA, Forest Service was held pursuant to Idaho Code §67-2343(2).

On Monday December 1, 2014 a Department Head Meeting was held pursuant to Idaho Code §67-2343(2).

  
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Cary Kelly, Chairman

12/9/14  
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Date

ATTEST: R. Ann Dutson-Sater, County Clerk

By   
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Deputy Clerk