



# **Bonner County**

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## **Board of Commissioners**

Cary Kelly

Glen Bailey

Todd Sudick

### **MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING**

August 4, 2015 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, August 4, 2015 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present. Chairman Kelly called the meeting to order at 9:00 a.m. The Invocation was presented by Pastor Page of Christ Our Redeemer Lutheran Church, and the Pledge of Allegiance followed.

#### **ADOPT ORDER OF THE AGENDA**

Commissioner Sudick made a motion to approve the Order of the Agenda. Commissioner Bailey seconded the motion. All in favor. The motion passed.

**PUBLIC COMMENT** – There was no public comment.

#### **CONSENT AGENDA**

- 1) Liquor Licenses: Infinity Café 2 LLC, Priest River, ID
- 2) Bonner County Commissioners' Minutes for July 28, 2015
- 3) Planning Public Hearing Minutes for July 6, 2015

Commissioner Bailey made a motion to approve the Consent Agenda as presented. Commissioner Sudick seconded the motion. All in favor. The motion passed.

#### **EMERGENCY MANAGEMENT** – Bob Howard

- 1) Discussion/Decision Regarding a Memorandum of Understanding Between Bonner County and Lake Pend Oreille School District #84 For Use of School Facilities During an Emergency

Commissioner Sudick moved to approve and sign the MOU between Bonner County and the Lake Pend Oreille School District #84 for use of school district facilities during an emergency. Commissioner Bailey seconded the motion. All in favor. The motion passed.

#### **ROAD AND BRIDGE** – Don Hutson

- 1) Discussion/Decision Regarding Easement for Inland Power for Blanchard Collection Site

Commissioner Bailey moved to grant this easement for work order #448710, to Inland Power for work on the Blanchard Collection Site, and to allow the Chair to sign this administratively. Commissioner Sudick seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Engineering Services for Squaw Valley and Grouse Creek Bridge Rail Replacements; Not to exceed \$39,500

Commissioner Sudick moved that the services agreement with David Evans and Associates, Inc. for structural engineering of the Squaw Valley and Grouse Creek Bridge Rails be awarded for a not-to-exceed fee of \$39,500. I move to allow the Chair to sign this administratively. Commissioner Bailey seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding a Request to Work with Idaho Transportation Department and Burlington Northern Santa Fe (BNSF) Railroad Towards the Closure of the Heath Lake Road Crossing of the BNSF Railroad

Commissioner Bailey moved to authorize the Road & Bridge Department to work with the Idaho Transportation Department and Burlington Northern Santa Fe Railroad towards the proposed closure of the Heath Lake Road crossing of the Burlington Northern Santa Fe Railroad. Commissioner Sudick seconded the motion. All in favor. The motion passed.

- 4) Discussion/Decision Regarding Budget Adjustment for Receipt of SRS Funds; Resolution; \$338,844.30

Commissioner Sudick moved to approve the fiscal year 2015 Road & Bridge budget amendment due to the receipt of unscheduled, un-programmed revenue in the amount of \$338,884.30 by Resolution #15-55. Commissioner Bailey seconded the motion. It was noted that these funds were recently received from the Federal Forest Funds for Secure Rural Schools that could not have been anticipated or budgeted for. This resolution will increase line item 02-40-0646-0000, Plant Asphalt Mix by \$338,884.30. All in favor. The motion passed.

**PLANNING – Clare Marley**

- 1) Discussion/Decision Regarding Bond for Completion of Improvements and Final Plat, The Cove at Strong Creek, File #S1597-08

Commissioner Bailey moved to approve the surety agreement between Bonner County and BBTB, LLC in the amount of \$143,354 for the completion of road improvement and I further approve the final plat of The Cove at Strong Creek, File #S1597-08 and authorized the Chair to sign the final plat. Commissioner Sudick seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Contract for Alternate Engineering Services for Planning Projects On an as Needed Basis, Ruen-Yeager & Associates

Commissioner Sudick moved to approve the agreement for professional services with Ruen-Yeager & Associates Inc., for planning department projects on an as-needed basis for a period not to exceed three years and authorize the Board signatures on said contract agreement. Commissioner Bailey seconded the motion. All in favor. The motion passed.

**RISK MANAGEMENT/HUMAN RESOURCES – Cindy Binker**

- 1) Discussion/Decision Regarding Updating Members on the Wellness Committee; Resolution

Commissioner Bailey moved to approve Resolution #15-56 accepting the appointment of Shauna Harshman, Planning Department, Wendy Cockerham, Auditor’s Office and Brian Hutcherson, EMS. Commissioner Sudick seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Employee Pay Sheets

Commissioner Sudick moved to approve the following pay sheets for the Sheriff’s Office as stated. Commissioner Bailey seconded the motion. All in favor. The motion passed.

**MISCELLANEOUS**

- 1) Discussion/Decision Regarding Payment for Claims Batch #22; \$735,862.38

General Fund	\$	54,989.22
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Road & Bridge	\$	271,009.65
Airport	\$	9,202.50
Elections	\$	6.60
Drug Court	\$	656.06
District Court	\$	22,566.05
Fair	\$	20,030.63
911 Fund	\$	18,956.59
Court Interlock	\$	100.00
Indigent & Charity	\$	987.47
Revaluation	\$	1,901.74
Solid Waste	\$	260,262.46
Torts	\$	10,596.06
Weeds	\$	438.45
Parks & Recreation	\$	93.02
Justice Fund	\$	53,261.77
Snowmobile Sandpoint	\$	72.51
Waterways	\$	674.49
Grants	\$	10,057.11
<b>Total</b>	<b>\$</b>	<b>735,862.38</b>

Commissioner Bailey moved to approve Claims in Batch #22 totaling \$735,862.38. Commissioner Sudick seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Payment for EMS Claims Batch #22; \$18,616.80

Ambulance District	\$	18,616.80
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Commissioner Sudick moved to approve EMS Claims Batch #22 totaling \$18,616.80. Commissioner Bailey seconded the motion. All in favor. The motion passed.

At 9:23 a.m. Chairman Kelly recessed the meeting and at 9:40 a.m. reconvened the meeting.

**EXECUTIVE SESSION**

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel

Commissioner Bailey made a motion to enter into an Executive Session under Idaho Code §74-206 (1) (B) Personnel with our HR Director Cindy Binkerd and our civil attorney Scott Bauer. Commissioner Sudick seconded the motion. All in favor: Roll Call: Commissioner Sudick, Yes; Commissioner Kelly, Yes; Commissioner Bailey, Yes. The motion passed.

There was a brief recess prior to the next Executive Session.

At 10:21 a.m. Chairman Kelly reconvened the meeting and noted that the following Executive Session pertains to litigation and our civil attorney is present.

2) Executive Session under Idaho Code § 74-206 (1) (F) Litigation – Scott Bauer

Commissioner Sudick made a motion to enter into an Executive Session under Idaho Code §74-206 (1) (F) Litigation. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor: Roll Call: Commissioner Sudick, Yes; Commissioner Kelly, Yes. The motion passed.

Chairman Kelly noted that the Executive Session was dealing with litigation and an issue was discussed with our Road & Bridge Director and our attorney.

There being no further business to come before the meeting, at 10:32 a.m. Chairman Kelly adjourned the meeting.

On Wednesday, July 29, 2015, Treasurer Cheryl Piehl met with the Board to discuss the following files: Approved: RP003140000120A-HO RECAPTURE 2013; RP0004400C0230A 2012; RP0004400C0080A 2102.

On Wednesday, July 29, 2015, Assistance Director Kevin Rothenberger met with the Board to discuss the following files: Denied: 2015-092.

On Wednesday, July 29, 2015 Budget Workshops were held pursuant to Idaho Code §67-2343(2) for the following departments: Historical Society; Commissioners; Treasurer and Public Defender.

On Thursday, July 30, 2015 a Budget Workshop was held pursuant to Idaho Code §67-2343(2) for Airports.

On Friday, July 31, 2015 Budget Workshops were held pursuant to Idaho Code §67-2343(2) for the Clerk/Auditor and Clerk's Open Items.

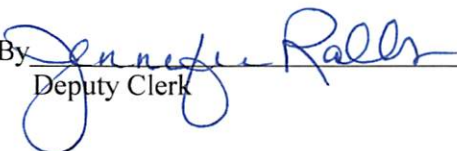
On Monday, August 3, 2015 a Department Head Meeting was held pursuant to Idaho Code §67-2343(2).

On Tuesday, August 4, 2015 an Executive Session with Ameriben was held pursuant to Idaho Code §74-206(1)(B) Personnel.

  
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Cary Kelly, Chairman

8-11-15  
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Date

ATTEST: Michael W. Rosedale

By   
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Deputy Clerk