



# Bonner County

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## Board of Commissioners

Cary Kelly

Glen Bailey

Todd Sudick

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

September 1, 2015 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, September 1, 2015 the Bonner County Commissioners met for their regularly scheduled meeting with two Commissioners present as Commissioner Sudick is out of the office. Chairman Kelly called the meeting to order at 9:00 a.m. There was a moment of silence and the Pledge of Allegiance followed.

#### ADOPT ORDER OF THE AGENDA

Commissioner Bailey made a motion to amend the order of the agenda by adding Human Resources Item #3 Discussion/Decision Regarding Budget Adjustment (Office Equipment); Resolution. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

Commissioner Bailey moved to approve the Order of the Agenda. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

#### CONSENT AGENDA

- 1) Bonner County Commissioners' Minutes for August 25, 2015

Commissioner Bailey moved to approve the Consent Agenda as presented. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

#### 911 – Tammy Klingler

- 1) Discussion/Decision Regarding Destruction of 911 Dispatch Voice Recordings; **Resolution**

Commissioner Bailey moved to approve Resolution #15-64 authorizing the destruction of 911 dispatch voice recordings that are over 2 years old. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

#### EMS – Bob Bussey

- 1) Discussion/Decision Regarding Dedicated Grant Award From Idaho EMS Bureau and the FY2016 Emergency Medical Services Advisory Council (EMSAC) Grant Sub-Committee to Assist with the Purchase of EMS Equipment

Commissioner Bailey moved to approve the Idaho Emergency Medical Services (EMS) and the Emergency Medical Services Advisory Council (EMSAC) grant awarded to Bonner County EMS to assist with the purchase of a power gurney. This grant is in the amount of \$10,000 and is effective 9/1/2015 expiring on 6/1/2016. I further move to authorize the Chairman to sign this grant administratively. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

**PLANNING – Clare Marley**

- 1) Discussion/Decision Regarding Appointing Donald Davis to the Bonner County Planning & Zoning Commission District 1 Seat; **Resolution**

Commissioner Bailey moved to approve Resolution #15-65 appointing Donald Davis to complete the 3-year term as the District 1 member of the Bonner County Planning & Zoning Commission, beginning immediately and ending September 30, 2016. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

**ROAD AND BRIDGE – Don Hutson**

- 1) Discussion/Decision Regarding the Purchase of a 2015 Chevrolet Pickup; \$29,239.05

Commissioner Bailey moved to authorize the Road and Bridge Director to proceed with the purchase of a 2015 Chevrolet ¾ Ton 4x4 pickup in the amount of \$29,239.05 including trade-in from Dave Smith Motors. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

**RISK MANAGEMENT/HUMAN RESOURCES – Cindy Binkerd**

- 1) Discussion/Decision Regarding Employee Pay Sheets

Cindy Binkerd presented the following pay sheets: Public Works Office: 1 full-time employee, Site Attendant that completed probation and is due step increase; Treasurer’s Office: 1 full-time employee, Accounting Clerk that is due a step increase; Sheriff’s Office: 1 full-time employee, new hire as a Detention Deputy that is filling a vacated position; 1 full-time employee, Patrol Deputy due a step increase and 1 full-time employee, Detention Deputy that is due a step increase.

Commissioner Bailey moved to approve the pay sheets that have been read into the record by our HR Director. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Budget Adjustment (Salary); **Resolution**

Commissioner Bailey moved to approve Resolution #15-66 authorizing the Clerk authorizing the Clerk to open the budget and schedule revenue by increasing the Human Resources budget line item 01-19-0402-0009 Salaries, in the amount of \$2,000. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Budget Adjustment; **Resolution**

Commissioner Bailey moved to approve Resolution #15-67 authorizing the Clerk to open the budget and schedule revenue by increasing the Human Resources Budget line item 01-19-0815-0000 Lease/Purchase Agreements in the amount of \$2,000. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

**MISCELLANEOUS**

- 1) Discussion/Decision Regarding Payment for Claims Batch #24; \$1,135,411.06

General Fund	\$	58,111.00
Road & Bridge	\$	709,917.50
Airport	\$	20,725.78
Drug Court	\$	1,078.68
District Court	\$	75,704.06
911 Fund	\$	18,850.98

Court Interlock	\$	120.00
Indigent & Charity	\$	40.01
Revaluation	\$	958.04
Solid Waste	\$	649.31
Torts	\$	909.98
Weeds	\$	239.92
Parks & Recreation	\$	327.57
Highway, Special State	\$	164,679.42
Justice Fund	\$	82,373.15
Snow Groomers - Sandpoint	\$	72.54
Waterways	\$	412.46
Grants	\$	240.66
<b>Total</b>	<b>\$</b>	<b>1,135,411.06</b>

Commissioner Bailey moved to approve Claims Batch #24 totaling \$1,135,411.06. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Payment for EMS Claims Batch #24; \$58,141.94

Ambulance District	\$	58,141.94
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Commissioner Bailey moved to approve the EMS Claims Batch #24 totaling \$58,141.94. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

At 9:22 a.m. Chairman Kelly recessed the meeting until 9:30 a.m.

At 9:44 a.m. Chairman Kelly reconvened the meeting.

**EXECUTIVE SESSION**

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel/HR

Commissioner Bailey made a motion to enter into an Executive Session under Idaho Code §74-206 (1) (B) Personnel with HR Director Cindy Binkerd and our Civil Attorney Scott Bauer is present. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor: Roll Call: Commissioner Kelly, Yes; Commissioner Bailey, Yes. The motion passed.

At 10:20 a.m. Commissioner Bailey moved to **amend** the agenda to add an Executive Session under Idaho Code § 74-206 (1) (F) Litigation. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

Commissioner Bailey made a motion to enter into an Executive Session under Idaho Code §74-206 (1) (F) Litigation with EMS Chief and Deputy Chief and our Civil Attorney Scott Bauer is present. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor: Roll Call: Commissioner Kelly, Yes; Commissioner Bailey, Yes. The motion passed.

There being no further business to come before the meeting, at 11:09 a.m. Chairman Kelly adjourned the meeting.

On Wednesday, August 26, 2015 Treasurer Cheryl Piehl met with the Board to discuss the following files: Approved: RP55N02W062250A 2014; RP007670000040 2014; RPS002C000BULLA 2014; RP014620040050A 2014; RP57N02W194050A 2014; RP006050000200A 2014; RP55N03E285103A 2012.


On Wednesday, August 26, 2015 the continuation of the 08/24/15 Budget Hearing was held pursuant to Idaho Code §74-204(2).

Commissioner Bailey moved to approve Resolution #15-62 adopting the Bonner County budget for FY2015-2016 in the amount of \$53,532,336.00. Commissioner Sudick seconded the motion. All in favor. The motion passed.

Commissioner Sudick moved to approve Resolution #15-63 adopting the Bonner County Ambulance District budget for FY2015-2016 in the amount of \$3,266,439.00. Commissioner Bailey seconded the motion. All in favor. The motion passed.

On Monday, August 31, 2015 a Debriefing Meeting was held pursuant to Idaho Code §74-204(2).

  
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Cary Kelly, Chairman  
9-8-15  
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Date

ATTEST: Michael W. Rosedale  
By   
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Deputy Clerk