



# Bonner County

## Board of Commissioners

Cary Kelly

Glen Bailey

Todd Sudick

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

September 15, 2015 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, September 15, 2015 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present. Chairman Kelly called the meeting to order at 9:00 a.m. The Invocation was presented by Ken Lawrence of the River of Life Church, and the Pledge of Allegiance followed.

#### ADOPT ORDER OF THE AGENDA

Commissioner Bailey made a motion to adopt the Order of the Agenda. Commissioner Sudick seconded the motion. All in favor. The motion passed.

**PUBLIC COMMENT** – there was no public comment.

#### CONSENT AGENDA

- 1) Bonner County Commissioners' Minutes for September 8, 2015
- 2) Board of Commissioners Public Hearing Minutes for September 8, 2015

Commissioner Sudick moved to approve the Consent Agenda as presented. Commissioner Bailey seconded the motion. All in favor. The motion passed.

#### SHERIFF – Daryl Wheeler

- 1) Discussion/Decision Regarding Jail Budget Adjustment; \$218,000; **Resolution**

Commissioner Bailey moved to approve Resolution #15-73 authorizing the Clerk to open the Jail "B" budget and increase line item 34-08-736-13 Equipment Purchase by \$124,000; 34-08-812-36 Equipment by \$10,000; 34-08-815-00 Lease/Purchase Agreements by \$84,000 and reduce line 34-08-402-00 by \$218,000. Commissioner Sudick seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Sheriff Budget Adjustment; \$102,500 **Resolution**

Commissioner Sudick moved to approve Resolution #15-74 authorizing the Clerk to open the Sheriff's Office "C" budget and increase line item 34-02-815-00 Lease/Purchase Agreements by \$102,500 and reduce line 34-02-402-00 by \$102,500. Commissioner Bailey seconded the motion. All in favor. The motion passed.

#### ROAD AND BRIDGE – Don Hutson

- 1) Discussion/Decision Regarding Change Order No. 1 to the Key 12937, Eastriver Road MP 11.3 Contract Representing a \$7,756.32 Credit to the Project

Commissioner Bailey moved to approve Change Order No. 1 to the Key 12937 Eastriver Road MP 11.3 contract with West Company Inc. and authorize the Chairman to sign the Change Order administratively. This Change Order represents a \$7,756.32 credit to the project. Commissioner Sudick seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Change Order No. 2, Key 12937, Eastriver Road MP 11.3 Contract Representing a \$3,150 Credit to the Project

Commissioner Sudick moved to approve Change Order No. 2 to the Key 12937 Eastriver Road MP 11.3 contract with West Company Inc. and authorize the Chairman to sign the Change Order administratively. This Change Order represents a \$3,150 credit to the project. Commissioner Bailey seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding the Purchase of a John Deere Wheel Loader 644K for District 3; \$151,808

Commissioner Bailey moved to authorize the Road and Bridge Director to proceed with the purchase of a new John Deere JD 644K Wheel Loader for District 3 in the amount of \$151,808 including trade in and to authorize the Chairman of the Bonner County Board of Commissioners to sign the purchase agreement with Rowand Machinery administratively. Commissioner Sudick seconded the motion. All in favor. The motion passed.

- 4) Discussion/Decision Regarding Northern Lights Installation of Commercial Electric Service to Bonner County Property on Vay Road; Estimated at \$19,047

Commissioner Sudick moved to authorize the Road & Bridge Director to proceed with installation of commercial electric service at the County's property at 2496 Vay Road by Northern Lights, Inc. in the amount of \$19,047. Commissioner Bailey seconded the motion. All in favor. The motion passed.

- 5) Discussion/Decision Regarding Local Professional Services Agreement 93689 Appointing the Engineer of Record for the Key 12937, Eastriver Road, MP 11.3 Project; \$11,000 with Bonner County's portion totaling \$807.40

Commissioner Bailey moved to approve the Local Professional Services Agreement (Agreement 93689) that approves David Evans and Associates as the Engineer of Record for the Eastriver Road MP 11.3 Project; Allwest Testing & Engineering, LLC as a sub-consultant to David Evans and Associates; and Bonner County's portion of David Evans and Associates fees that shall not exceed \$807.40. I also move to authorize the Chairman to sign the Local Professional Services Agreement administratively. Commissioner Sudick seconded the motion. All in favor. The motion passed.

- 6) Discussion/Decision Regarding Engineering Services Agreement for Soldier Creek Crossing; Estimated at \$49,500 (Presented by Matt Mulder)

Commissioner Sudick moved that the services agreement with James A Sewell & Associates, LLC for structural engineering of the Soldier Creek Crossing be awarded for an estimated fee of \$49,500. I move to allow the Chairman to sign this administratively. Commissioner Bailey seconded the motion. All in favor. The motion passed.

#### **PUBLIC WORKS – Matt Klingler**

- 1) Discussion/Decision Regarding Priest River Chamber of Commerce Solid Waste Fee Waiver Request; Oktoberfest; Approximately \$39

Commissioner Bailey moved to approve the Solid Waste Fee Waiver for the Priest River Chamber of Commerce, Oktoberfest Event. Commissioner Sudick seconded the motion. All in favor. The motion passed.

#### **TECHNOLOGY – Bill Harp**

- 1) Discussion/Decision Regarding Annual Renewal of Computer Arts Inc. Contract for Software; \$52,577.74

Commissioner Sudick moved to approve the annual renewal of the CAI Contract in the amount of \$52,577.74 plus travel expenses and authorize the Chairman to sign the contract. This contract is for licenses for mission critical software applications in several county departments. Commissioner Bailey seconded the motion. All in favor. The motion passed.

## **BONNER COUNTY AIRPORTS – James Kaiser**

- 1) Discussion/Decision Regarding Avista Electric Service Extension Agreement (ESA#3866) at Priest River Airport; \$12,013.34

Commissioner Bailey moved to approve the Avista Electric Service Extension Agreement between Bonner County and Avista for the contract price of \$12,013.34 and allow the Chairman to sign. With this agreement Avista will provide and own the electric distribution facilities necessary to furnish electric service to lots 1 through 7 at the Priest River Airport. Commissioner Sudick seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Land Acquisition for Priest River Airport; \$45,000

Commissioner Sudick moved to approve the purchase of a parcel (See Exhibit A) from the City of Priest River for the installation of city water and sewer at Priest River Airport. This contract is for the amount of \$45,000 and I move to authorize the Chairman to sign the agreement administratively. Commissioner Bailey seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Water & Sewer Hook-Up Fees at the Priest River Airport; \$9000

Commissioner Bailey moved to approve the payment of water and sewer hook-up fees totaling \$9,000 to the City of Priest River with the understanding that if the Caretaker's house is removed within 5 years of the water/sewer hook-up date then the City of Priest River will refund the Caretaker's fee of \$4,500 to Bonner County; I further move to authorize the Chairman to sign the agreement administratively. Commissioner Sudick seconded the motion. All in favor. The motion passed.

## **PLANNING – Clare Marley**

- 1) Discussion/Decision Regarding Award of Bid for Pack River Mitigation Project Demolition Work

Commissioner Sudick moved to award the bid for the Pack River Mitigation Project demolition to the lowest bidder, C.E. Kramer Crane & Contracting Inc. in the amount of \$76,500 and to approve and authorize for signature the agreement between Bonner County and the Contractor to complete the demolition work in accord with the federal grant and bid document specifications. Commissioner Bailey seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Appointing Greg Snow to the Bonner County Planning & Zoning Commission; **Resolution**

Commissioner Bailey moved to appoint Greg Snow to a 3-year term on the Bonner County Planning & Zoning Commission District #2 position, beginning October 1, 2015 and ending September 30, 2018, and to adopt Resolution #15-75 appointing him to the Bonner County Planning & Zoning Commission. Commissioner Sudick seconded the motion. All in favor. The motion passed.

## **RISK MANAGEMENT/HUMAN RESOURCES – Cindy Binkerd**

- 1) Discussion/Decision Regarding Employee Pay Sheets

Cindy Binkerd presented the following pay sheets: Veterans Service Office: 1 part-time employee to full-time and Public Works Office: 1 full-time employee, Maintenance Tech, this is a lateral transfer, filling a new position.

Commissioner Sudick moved that the County approve the pay sheets as read into the record. Commissioner Bailey seconded the motion. All in favor. The motion passed.

**MISCELLANEOUS**

- 1) Discussion/Decision Regarding Lakeland Joint School District #272 L2 Certification Extension Request to September 18, 2015

Commissioner Bailey moved to approve Lakeland Joint School District #272's L2 certification extension request to September 18, 2015. Commissioner Sudick seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Payment for Claims Batch #25; \$933,063.82

General Fund	\$	51,034.32
Road & Bridge	\$	259,266.56
Airport	\$	14,136.28
Elections	\$	484.98
Drug Court	\$	366.28
District Court	\$	13,926.36
Fair	\$	45.66
911 Fund	\$	3,469.24
Court Interlock	\$	125.00
Indigent & Charity	\$	3,666.35
Revaluation	\$	671.75
Solid Waste	\$	290,730.55
Torts	\$	2,200.00
Weeds	\$	953.70
Parks & Recreation	\$	2,086.48
Justice Fund	\$	283,418.21
Waterways	\$	3,182.59
Grants	\$	2,177.51
Drainage District	\$	1,122.00
Total	\$	933,063.82

Commissioner Sudick moved to approve Claims in Batch #25 totaling \$933,063.82. Commissioner Bailey seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Payment for EMS Claims Batch #25; \$21,111.65

Ambulance District	\$	21,111.65
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Commissioner Bailey moved to approve EMS Claims in Batch #25 totaling \$21,111.65. Commissioner Sudick seconded the motion. All in favor. The motion passed.

- 4) Discussion/Decision Regarding Letter of Support for a Recovery & Resource Center in Coeur d'Alene

Commissioner Bailey moved to approve the letter of support to the Millennium Fund Committee in support of a Recovery and Resource Center in Coeur d'Alene, Idaho. Commissioner Sudick seconded the motion. All in favor. The motion passed.

- 5) Discussion/Decision Regarding Membership in Panhandle Area Council (PAC); \$4,224

Commissioner Sudick moved to approve payment for membership with Panhandle Area Council for FY2016 in the amount of \$4,224. Commissioner Bailey seconded the motion. There was a brief discussion regarding this membership. All in favor. The motion passed.

There being no further business to come before the meeting, at 10:02 a.m. Chairman Kelly adjourned the meeting.

On Wednesday, September 9, 2015 Treasurer Cheryl Piehl met with the Board to discuss the following files: Approved: PP55N04W13430ZT 2010-2011; PP00016005001ZT 2014; PPS0038002008RT 2010-2011; PPTEMP20060014T 2006-2011; PPS0196010010ZT 2005-2007; PPTEMP20060012T 2007; PPTEMP20070019T 2007; PPTEMP20080013T 2009; PPTEMP20080104T 2010-2012; PPTEMP20090077T 2009-2012; PPTEMP20100063T 2010-2011; PPTEMP20110055T 2011; SPTEMP20120018T 2012; PP00458003002ZT 2011; PP00495001004ZA 2012; PP007600000250T 2007.

On Wednesday, September 9, 2015 Assistance Director Kevin Rothenberger met with the Board to discuss the following files: Approved: 2015-096. Denied: 2015-095.

On Friday, September 11, 2015 a meeting with Bonner County Economic Development Corp was held pursuant to Idaho Code §74-204(2) and followed by an Executive Session held pursuant to Idaho Code §74-206 (1)(e) to consider preliminary negotiations involving matters of trade or commerce in which this governing body is in competition with another governing body.

On Monday, September 14, 2015 a Department Head Meeting was held pursuant to Idaho Code §74-204 (2).

On Tuesday, September 15, 2015 a Planning Meeting was held pursuant to Idaho Code §74-204(2).

On Tuesday, September 15, 2015 an Executive Session was held pursuant to Idaho Code §74-206 (1)(b)Personnel.

  
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Cary Kelly, Chairman

9-22-15  
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Date

ATTEST: Michael W. Rosedale

By   
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Deputy Clerk