



Bonner County

Board of Commissioners

Cary Kelly

Glen Bailey

Todd Sudick

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

September 22, 2015 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, September 22, 2015 the Bonner County Commissioners met for their regularly scheduled meeting. Two Commissioners are present and it was noted that Commissioner Bailey is out of the office. Chairman Kelly called the meeting to order at 9:00 a.m. The Invocation was presented by Ken Smith of the First Baptist Church, and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Sudick made a motion to adopt the Order of the Agenda. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT – There was no public comment.

CONSENT AGENDA

- 1) Catering Permit: Catherine F. Plank at the Idaho Club for Wine Tasting
- 2) Bonner County Commissioners' Minutes for September 15, 2015

Commissioner Sudick moved to approve the Consent Agenda as presented. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

TREASURER - Cheryl Piehl

- 1) Discussion/Decision Regarding Records Retention Policy; **Resolution**

Commissioner Sudick moved to approve Resolution #15-76 for the Treasurer's Office – Records Retention Policy. The Policy has been reviewed by Civil Counsel and follows the guidelines as outlined in Idaho Code 31-871. This Policy outlines specific documents used in the Treasurer's Office. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

BONNER COUNTY AIRPORTS – James Kaiser

- 1) Discussion/Decision Regarding Award of Bid for Sandpoint Airport Ground Vehicle Parking Area Project; \$43,445.30

Commissioner Sudick moved to approve the award to the lowest bidder Wood's Crushing & Hauling, Inc. in the amount of \$43,445.30 for paving of the Sandpoint Airport Ground Vehicle Parking Area Project behind the LifeFlight hanger. I further move to authorize the Chairman to sign the contract administratively. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PLANNING – Clare Marley

- 1) Discussion/Decision Regarding Appointment of Kris Sabo to the Bonner County Planning & Zoning Commission; **Resolution**

Commissioner Sudick moved to appoint Kris Sabo to a 3-year term on the Bonner County Planning & Zoning Commission District #1 position, beginning October 1, 2015 and ending September 30, 2018, and to adopt Resolution #15-77 appointing her to the Bonner County Planning & Zoning Commission. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Final Plat, Duncan Estates, File #S1806-15

Commissioner Sudick moved to approve the final plat of Duncan Estates, File #S1806-15 and authorize the Chairman to sign the final plat. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

RISK MANAGEMENT/HUMAN RESOURCES – Cindy Binkerd

1) Discussion/Decision Regarding Wellness Committee Member Appointments; **Resolution**

Commissioner Sudick moved to approve Resolution #15-78 accepting the resignation of Clorissa Koster and the appointment of Claire May from the Treasurer’s Office. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Employee Pay Sheets

Cindy Binkerd presented the following pay sheets: Technology -1 full-time employee, new hire IT Technician filling a vacated position; Sheriff’s Office - 1 full-time employee, transfer with pay change to Detective, filling a vacated position; Assessor’s Office - 1 full-time employee, new hire Residential Appraiser, filling a vacated position; Road and Bridge - 3 new full-time employees, promotion from seasonal to full-time benefits eligible new positions.

Commissioner Sudick moved to approve the pay sheets as read into the record by the HR Director. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

There being no further business to come before the meeting, at 9:16 a.m. Chairman Kelly adjourned the meeting.

On Wednesday, September 16, 2015, Treasurer Cheryl Piehl met with the Board to discuss the following files: Approved: RPS0500035011AA 2014; RP58N01W046790A 2015.

On Wednesday, September 16, 2015 a presentation by Marc Eberlein was held pursuant to Idaho Code §74-204(2).

On Wednesday, September 16, 2015 a Planning Public Hearing was held pursuant to Idaho Code §74-204(2).


On Thursday, September 17, 2015 a meeting with Travelers was held pursuant to Idaho Code §74-204(2) and followed by an Executive Session pursuant to Idaho Code §74-206 (1)(C & D) to review current claims.

On Friday, September 18, 2015 an Executive Session/Meeting with Ameriben was held pursuant to Idaho Code §74-204(2) and pursuant to Idaho Code §74-206 (1) (B & D).

On Monday, September 21, 2015 a Debriefing Meeting was held pursuant to Idaho Code §74-204(2).



Cary Kelly, Chairman

ATTEST: Michael W. Rosedale
By 

Deputy Clerk

9-29-15

Date