



Bonner County

Board of Commissioners

Cary Kelly

Glen Bailey

Todd Sudick

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

September 29, 2015 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, First Floor Conference Room, Sandpoint, ID

On Tuesday, September 29, 2015 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present. Chairman Kelly called the meeting to order at 9:00 a.m. The Invocation was presented by Scott Lerwick of the First Christian Church, and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Sudick made a motion to remove the Treasurer's item from the Agenda and adopt the Order of the Agenda as amended. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT – There was no public comment.

CONSENT AGENDA

- 1) Bonner County Commissioners' Minutes for September 22, 2015

Commissioner Sudick moved to approve the Consent Agenda as presented. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

AIRPORTS – James Kaiser

- 1) Discussion/Decision Regarding Honorary Name Change to Sandpoint Airport – Dr. Forrest M. Bird Field; **Resolution**

There was a brief presentation regarding the honorary name change to Sandpoint Airport. The wife of the late Dr. Forrest M. Bird was presented with a Resolution that gives the honorary name of Dr. Forrest M. Bird Field to the Sandpoint Airport.

Commissioner Sudick made a motion to approve Resolution #15-79 assigning the honorary name of Dr. Forrest M. Bird Field to the Sandpoint Airport. This is to honor an outstanding resident, inventor and employer in Bonner County. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Changing the Number of Members on the Sandpoint Airport Advisory Board From Nine (9) to Five (5); **Resolution**

Commissioner Sudick made a motion to approve Resolution #15-80 decreasing the number of members on the Sandpoint Airport Advisory Board from nine (9) to five (5). Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

SHERIFF – Daryl Wheeler

- 1) Discussion/Decision Regarding Kootenai Tribe of Idaho Inmate Housing Agreement

Commissioner Sudick made a motion to approve the Adult Detention Agreement between the Kootenai Tribe of Idaho and Bonner County to house male and female inmates at the Bonner County detention facility. The Tribe will reimburse Bonner County \$60 per day per inmate with the agreement being effective from October 1, 2015 until September 30, 2016. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PUBLIC DEFENDER – Janet Whitney

- 1) Discussion/Decision Regarding Contract for Services of Conflict Public Defender First Level Conflicts 2015-2016; Felony Level Hourly Rate \$70/hr; Court Time and Case Review \$65/hr; Misdemeanor, Child Protection, Juvenile Justice and Post-Conviction Cases \$65 Hourly Rate; Case Review and Prep \$55 per hour

Commissioner Sudick made a motion to offer the Public Defender 1st Level Conflict contract to Serra Woods at the hourly rate of seventy dollars (\$70) for Court Time and sixty-five dollars (\$65) for Case Review and Preparation. For Misdemeanor, Child Protection, Juvenile Justice and Post-Conviction cases at the hourly rate of sixty-five dollars (\$65) for Court Time and fifty-five dollars (\$55) for Case Review and Preparation. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Contract for Services of Conflict Public Defender Second Level Conflicts 2015-2016; Felony Level Hourly Rate \$70; Court Time and Case Review \$65 per hour; Misdemeanor, Child Protection, Juvenile Justice and Post-Conviction Cases \$65 Hourly Rate; Case Review and Prep \$55 per hour

Commissioner Sudick made a motion to offer the Public Defender 2nd Level Conflict contract to Josh Hickey at the hourly rate of seventy dollars (\$70) for Court Time and sixty-five dollars (\$65) for Case Review and Preparation. For Misdemeanor, Child Protection, Juvenile Justice and Post-Conviction cases at the hourly rate of sixty-five dollars (\$65) for Court Time and fifty-five dollars (\$55) for Case Review and Preparation. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Court Appointed Special Advocate (CASA) Attorney Contract; \$28,000

Commissioner Sudick made a motion to offer the Contract for Services of Court-Appointed Special Advocate to Margaret Williams in the amount of \$28,000. The contract is conditioned on acceptance in writing within seven (7) days. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PROSECUTOR – Louis Marshall

- 1) Discussion/Decision Regarding Budget Adjustment for Victim Advocate Services Team (VAST); \$60; **Resolution**

Commissioner Sudick made a motion to approve Resolution #15-81 allowing the Clerk to open the budget and increase line item 34-03-721-05 Public Awareness – VAST Donation by \$60 from \$1450 to \$1510. These funds were donated by Wells Fargo Community Support Campaign. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PUBLIC WORKS – Matt Klingler

- 1) Discussion/Decision Regarding a Solid Waste Fee Waiver Request from the Convoy of Hope, a Community Event to Be Held at the Bonner County Fairgrounds; Approximately \$260

Commissioner Sudick made a motion to approve the Solid Waste Fee Waiver for the Convoy of Hope Community Event at the Bonner County Fairgrounds. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Addendum to Waste Management Contract for the Blanchard Collection Site; \$3,210.02 monthly

Commissioner Sudick made a motion to approve the Second Amendment to Agreement for Solid Waste Collection Service with Waste Management which will provide transfer services to the new Blanchard Facility. The additional cost will be \$3,210.02 per month. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding a Solid Waste Fee Waiver Associated with the Pack River Mitigation Project; Approximately \$780

Commissioner Sudick made a motion to approve the Solid Waste Fee Waiver for the Pack River Mitigation Project in the approximate amount of \$780. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

EMS – Bob Bussey

- 1) Discussion/Decision Regarding Master Agreement with Schweitzer Fire District for Medical Transport Services; \$27,500

Commissioner Sudick made a motion to approve and sign the contract for the provision of emergency and non-emergency medical transport services in Bonner County with Schweitzer Fire District commencing October 2015. The cost for this contract will be \$27,500 for the fiscal year and will be paid in monthly installments of \$2,291.67. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Master Agreement with Newport Ambulance Service for Medical Transport Services; \$25,000

Commissioner Sudick made a motion to approve and sign the contract for the provision of emergency and non-emergency medical transport services in Bonner County with Newport Ambulance Service commencing October 2015. The cost for this contract will be \$25,000.00 for the fiscal year and will be paid in monthly installments of \$2,083.33. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Master Agreement with Priest Lake EMTS, Inc. for Medical Transport Services; \$33,500

Commissioner Sudick made a motion to approve and sign the contract for the provision of emergency and non-emergency medical transport services in Bonner County with Priest Lake EMTS, Inc. commencing October 2015. The cost for this contract will be \$33,500 for the fiscal year and will be paid in monthly installments of \$2,791.66. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 4) Discussion/Decision Regarding Master Agreement with Clark Fork Valley Ambulance for Medical Transport Services; \$27,500

Commissioner Sudick made a motion to approve and sign the contract for the provision of emergency and non-emergency medical transport services in Bonner County with Clark Fork Valley Ambulance commencing October 2015. The cost for this contract will be \$27,500 for the fiscal year and will be paid in monthly installments of \$2,291.67. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 5) Discussion/Decision Regarding Renewal of Lease for EMS Building; \$5,318.56 monthly

Commissioner Sudick made a motion to approve the lease renewal between Third Avenue LLC and Bonner County for the EMS Station No. 1 located at 521 N. 3rd Avenue. The cost is \$5,318.56 per month. I further move to authorize the Chairman to sign the lease documents. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

ROAD AND BRIDGE – Don Hutson

- 1) Discussion/Decision Regarding Change Order No. 4, Key 12937, Eastriver Road, MP 11.9 Contract; \$1,720.22

Commissioner Sudick made a motion to approve Change Order No. 4 to the Key 12937 Eastriver Road MP 11.3 contract with West Company Inc. and authorize the Chairman to sign the Change Order administratively. This change order represents a \$1,720.22 cost increase to the project. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Proposed Budget Carryover; \$46,533.10; **Resolution**

Commissioner Sudick made a motion to approve Resolution #15- 82 for the Road and Bridge Department budget fiscal year 2015 carryover for Account Number 02-40-0801-0000 of \$46,533.10 to fiscal year 2016. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

TECHNOLOGY – Bill Harp

1) Discussion/Decision Regarding a Contract for Professional Services with JUB Engineers for a Fiber Optic Project; Estimated \$49,900

Commissioner Sudick made a motion to approve the J-U-B Professional Engineering Services contract to support the execution for the County's fiber optic project to provide permanent, County owned, high-speed broadband network connecting the County's three major facilities at the Courthouse, Administration Building and the 9-11 and Sheriff's Office Complex. The contract is for an estimated \$49,900. I further move to authorize the Chairman to sign the contract administratively. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

RISK MANAGEMENT/HUMAN RESOURCES – Cindy Binkerd

1) Discussion/Decision Regarding Employee Pay Sheets

Cindy Binkerd presented the following pay sheets: Sheriff's Office – 1 full-time employee transfer without pay change from Jail to Patrol Lieutenant; and EMS – 2 part-time EMT's, new hires filling vacated positions; 1 full-time Advanced EMT filling a vacated position and 1 part-time EMT moving from part-time to full-time, no change in pay.

Commissioner Sudick made a motion to approve the pay sheets as read into the record by the HR Director. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Budget Adjustment; \$7,000; **Resolution**

Commissioner Sudick made a motion to approve Resolution #15-83 authorizing the Clerk to open the budget and schedule revenue by increasing the Human Resources budget line item 01-19-0402-0009 Salaries, in the amount of \$7,000. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

3) Discussion/Decision Regarding Addendum to RBH Contract for Well Works

Commissioner Sudick made a motion to approve the addendum to the contract with Reliant Behavioral Health, LLC to provide Wellness Services for Bonner County employees. The estimated cost of this contract is \$6,000 and is based on employee participation. I further move to authorize the Chairman to sign the contract administratively. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

4) Discussion/Decision Regarding a Risk Management Broker Agreement with Wells Fargo; Bonner County \$516,302 and the Airport Liability Premium Remains at \$12,000

Commissioner Sudick made a motion to approve the contract renewal for Wells Fargo to provide brokerage services for Bonner County risk liability for the period of October 1, 2015 through September 30, 2016. The cost of the renewal will be \$516,302 with the airport liability premium remaining at \$12,000. I further move to authorize the Chairman to sign administratively. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

MISCELLANEOUS

1) Discussion/Decision Regarding Payment for Claims Batch #26; \$1,189,537.45

General Fund	\$	59,432.02
Road & Bridge	\$	348,327.05
Airport	\$	5,877.18
Drug Court	\$	246.89
District Court	\$	14,110.66
911 Fund	\$	68,827.44
Court Interlock	\$	125.00
Indigent & Charity	\$	10,070.97
Junior College Tuition	\$	500.00
Revaluation	\$	3,460.14
Solid Waste	\$	242,031.92
Torts	\$	62,524.33
Weeds	\$	1,947.50
Parks & Recreation	\$	330.00
Justice Fund	\$	164,878.64
Waterways	\$	4,013.17
Grants	\$	9,296.11
Solid Waste Capital Improvement Fund	\$	193,538.43
Total	\$	1,189,537.45

Commissioner Sudick made a motion to approve Claims in Batch #26 totaling \$1,189,537.45. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Payment for EMS Claims Batch #26; \$25,753.04

Ambulance District	\$	25,753.04
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Commissioner Sudick made a motion to approve EMS Claims in Batch #26 totaling \$25,753.04. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

At 10:24 a.m. the Chairman called for a brief recess prior to the Executive Session.

EXECUTIVE SESSION

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel/HR

Commissioner Sudick made a motion to enter into an Executive Session under Idaho Code §74-206 (1) (B) Personnel/HR with Cindy Binkerd and our Civil Attorney Scott Bauer is present. Commissioner Sudick seconded the motion. All in favor: Roll Call: Commissioner Sudick, Yes; Commissioner Kelly, Yes. The motion passed.

At 11:23 a.m. Chairman Kelly noted that the Executive Session pertained to several employees pay with HR and as a result we have some pay sheets to approve.

Cindy Binkerd presented the following pay sheets: a position has been combined with a GIS Tech and a former Platting supervisory position, moves from a grade 17 to a grade 20, an internal person is assuming this position on a full-time basis and it is considered a promotion; Technology - a position was created to handle the website, budget and logistics, this job description was revised to a grade 20; Solid Waste - transfer from a supervisor position down to an attendant, this is considered a demotion and there is no change in pay; 911 - a full-time position of 911 Director has transferred to the Training Coordinator as a demotion with no change in pay.

Commissioner Sudick made a motion to approve the pay sheets as read into the record. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.


There being no further business to come before the meeting, at 11:25 a.m. Chairman Kelly adjourned the meeting.

On Wednesday, September 23, 2015 Treasurer Cheryl Piehl met with the Board to discuss the following files: Approved: MH007010000260A 2015; PP60N05W25679ZT 2006-2008; PP56N05W208552T 2008; SP005800010010T 2014; SPS90090000017T 2007; PPS90010000009T 2007-2009; PPS0389006008UT 2005-2008; PP54N05W06300ZT 2008-2009; MH028290000110T 2008-2009; MH54N04W19480PT 2012-2013; MH57N01W06390LT 2007-2009; MH55N02W05101PT 2004-2006; PP56N02W15300ZT 2007; PPS0000023572RT 2006.

On Wednesday, September 23, 2015 Assistance Director Kevin Rothenberger met with the Board to discuss the following files: Denied: 2015-047.

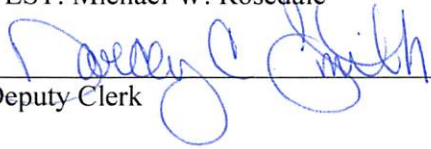
On Monday, September 28, 2015 a Debriefing Meeting was held pursuant to Idaho Code §74-204(2).

On Monday, September 28, 2015 an Executive Session was held pursuant to Idaho Code §74-206 (1) (B) Personnel Hearing.



Cary Kelly, Chairman
10/6/15

Date

ATTEST: Michael W. Rosedale
By 

Deputy Clerk