



Bonner County

Board of Commissioners

Cary Kelly

Glen Bailey

Todd Sudick

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

December 15, 2015 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, December 15, 2015 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present. Chairman Kelly called the meeting to order at 9:00 a.m. The Invocation was presented by Ken Lawrence of the River of Life Church, and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Sudick made a motion to add the following to the agenda: *Add Executive Session under Idaho Code § 74-206 (1) (F) Potential Litigation – Planning with Clare Marley.* Commissioner Bailey seconded the motion. All in favor. The motion passed.

Commissioner Sudick made a motion to adopt the order of the agendas amended. Commissioner Bailey seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT

Kevin Moore – spoke regarding his real property issue; specifically flooding.
Doug Paterson – check audio...

CONSENT AGENDA

Commissioner Bailey made a motion to approve the consent agenda.

- 1) Liquor Licenses: Capt'n's Table, Sagle, ID; Monarch Mountain Coffee, Sandpoint, ID; Mickduff's Beer Hall, Sandpoint, ID; Mickduff's Brewing Co, Sandpoint, ID; The Hydra SOS, Sandpoint, ID; Pine Street Bakery, Sandpoint, ID; DJ's EZ Stop, Oldtown, ID; 2 GO Tesoro, Oldtown, ID; Dilunas, Sandpoint, ID; The Moose Knuckle, LLC, Coolin, ID; Eichardt's Pub Grill & Coffee House, Sandpoint, ID
- 2) Bonner County Commissioners' Minutes for December 8, 2015

Commissioner Sudick seconded the motion. All in favor. The motion passed.

TREASURER – Cheryl Piehl

- 1) Discussion/Decision Regarding Quit Claim Deed Correction

Commissioner Sudick made a motion to authorize the Chairman to sign the Quit Claim Deed to correct the title on Bonner County property, RP57N04W316250A as recorded in Instrument # 762860. The Quit Claim Deed was reviewed by legal. Commissioner Bailey seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Request for Petty Cash in the Clerk's Office; \$350.00

Commissioner Bailey made a motion to approve this request on a one time basis, authorize the County Treasurer to transfer \$350.00 from the Treasurer's Account to the Clerk's petty cash drawer to be used for postage. Commissioner Sudick seconded the motion. All in favor. The motion passed.

3) Discussion/Decision Regarding Request for Petty Cash in the Sheriff's Office; \$50.00

Commissioner Sudick made a motion to approve this request on a one time basis, authorize the County Treasurer to transfer \$50.00 from the Treasurer's Account to the Sheriff's Office petty cash drawer. Commissioner Bailey seconded the motion. All in favor. The motion passed.

SHERIFF – Daryl Wheeler

1) Discussion/Decision Regarding Schweitzer Peak Lease Agreement with Idaho Military Division, Public Safety Communications; 3% Annual Fee Between \$1,500.00 & \$1,688.26

Commissioner Bailey made a motion to approve the lease agreement between the Idaho Military Division and the Bonner county Sheriff's Office. The annual fee is between \$1,500.00 and \$1,688.26 (a 3% annual increase) and is effective from October 31, 2015 to October 30, 2020. This agreement provides installation of and keeping radio equipment at Schweitzer Peak (to be utilized by 9-1-1 Dispatch). Commissioner Sudick seconded the motion. There was a brief discussion regarding this agenda item amongst the Undersheriff, Technology and the BOCC. All in favor. The motion passed.

BONNER COUNTY AIRPORTS – James Kaiser

1) Discussion/Decision Regarding FAA Grant Application for the Sandpoint Airport Obstruction Removal Project, AIP 3-16-0033-16; \$100,000 with a County Match of \$7,500

Commissioner Sudick made a motion that the Board approve the Grant Application for the Sandpoint Airport Obstruction Removal project, AIP 3-16-0033-16. Estimated Funding is: Federal \$90,000, State \$2,500 and County \$7,500 for a total estimated project cost of \$100,000. I also move to allow the Chairman to sign administratively. Commissioner Bailey seconded the motion. There was a brief discussion amongst the Board and the audience regarding this item. All in favor. The motion passed.

2) Discussion/Decision Regarding Priest River Airport Easement for Utility Crossing; **Resolution**

Commissioner Sudick made a motion to approve Resolution No. 15-98 conveying a real property interest to the City of Priest River. This conveyance grants a utility easement for property located at the Priest River Airport. I further move to authorize the Chairman to sign the Easement and agreement for Utility Crossing administratively. Commissioner Bailey seconded the motion. There was a brief discussion amongst the Board regarding this item. All in favor. The motion passed.

PUBLIC WORKS – Matt Klingler

1) Discussion/Decision Regarding Selkirk Cooperative Weed Management Area Grant Request; \$32,813

Commissioner Bailey made a motion to approve the 2015 Selkirk Cooperative Weed Management Area's Operating Plan Grant request in the amount of \$32,813.00 with \$18,500.00 specifically for Bonner County. Commissioner Sudick seconded the motion. There was a brief discussion amongst the Board and Brad Bluemer regarding this item. All in favor. The motion passed.

ROAD & BRIDGE – Don Hutson

1) Discussion/Decision Regarding Professional Services Agreement with David Evans & Associates to Prepare LHTAC Grant Application for Rapid Lightning Bridge Replacement; \$1,500

Commissioner Bailey made a motion to approve the authorization for Professional Services with David Evans and Associates to assist the Road and Bridge Department in the preparation of an LHTAC Bridge grant application for the replacement of the Rapid Lightning Bridge. I also move to authorize the Chairman to sign authorization for professional services administratively. Commissioner Sudick seconded the motion. There was a brief discussion amongst the audience & the Road & Bridge Director & the BOCC regarding this agenda item. All in favor. The motion passed.

MISCELLANEOUS

1) Discussion/Decision Regarding Appointment & Re-Appointments to the East Bonner County Snowmobile Advisory Committee

Commissioner Sudick made a motion to approve Resolution No. 15-99 re-appointing John Finney, Matthew Linscott, Larry Peak, and Michael Peak and appointing Ray Peck to the East Bonner County Snowmobile Advisory Committee for a two-year term beginning on December 15, 2015 and ending December 14, 2017. Commissioner Bailey seconded the motion. All in favor. The motion passed.

RISK MANAGEMENT/HUMAN RESOURCES – Cindy Binkerd

1) Discussion/Decision Regarding Employee Pay Sheets

Commissioner Bailey made a motion to approve the pay sheets as presented: BC 911 Office: 1 Full Time Employee; Promotion to Supervisor; Filling vacated position; Sheriff's Office: 1 part time employee; Annual step increase per budget; Inmate Labor Supervisor; EMS: 1 Full Time Employee; Advanced EMT; Annual Step Increase – per budget; Court Clerk's Office: 1 Full Time Employee; File Clerk; filling vacated position; Planning Department: 1 Full Time Employee; New Hire Planner II; Approved with the 2016 budget Commissioner Sudick seconded the motion. All in favor. The motion passed.

At 9:33 a.m. Chairman Kelly recessed the meeting ...

EXECUTIVE SESSION

Executive Session under Idaho Code § 74-206 (1) (A) Hiring - Human Resources with Cindy Binkerd Discussion/Decision Regarding Recruitment Services with Prothman Company

At 9:38A.M. Commissioner Bailey made a motion to enter into Executive Session Idaho Code § 74-206 (1) (A) Hiring - Human Resources with Cindy Binkerd. Commissioner Sudick seconded the motion. Roll Call Vote: Commissioner Sudick – Yes, Commissioner Kelly – Yes, Commissioner Bailey – Yes. All in favor. The motion passed.

Commissioner Sudick made a motion approve the contract for Prothman to provide recruitment services for Bonner County in their search for a Planning Director. The effective date will be December 15, 2015 through March 1, 2016. The cost of the contract will be \$8500 plus expenses. Prothman specializes in public recruitment for management and professional level positions. Commissioner Bailey seconded the motion. All in favor. The motion passed.

EXECUTIVE SESSION

Executive Session under Idaho Code § 74-206 (1) (F) Potential Litigation – Planning with Clare Marley. Treasurer Cheryl Piehl and Attorney Scott Bauer were also present.

At 9:57A.M. Commissioner Bailey made a motion to enter into Executive Session Idaho Code § 74-206 (1) (F) Potential Litigation – Planning with Clare Marley. It was noted that Treasurer Cheryl Piehl and Attorney Scott Bauer were also present. Commissioner Sudick seconded the motion. Roll Call Vote: Commissioner Sudick – Yes, Commissioner Kelly – Yes, Commissioner Bailey – Yes. All in favor. The motion passed.

There being no further business to come before the meeting, at 10:16 a.m. Chairman Kelly adjourned the meeting.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions, Emergency Meetings and Hearings held during the week of December 8, 2015 – December 15, 2015.
Copies of the complete meeting minutes are available upon request.

On Wednesday, December 9, 2015, a Tax Cancellation Meeting was held. Treasurer Cheryl Piehl met with the Board to discuss the following files: Approved: RPD00000283010A 2013-2014;

RPD00000283100A 2013-2014; RP019040000040A 2015; RP00297000042AA 2015; RP61N05W234660A 2015; RP56N05W119103A 2015.

On Wednesday, December 9, 2015, an Assistance Admin Meeting was held. Assistance Director Kevin Rothenberger met with the Board to discuss the following files: Denied: 2016-007

On Wednesday, December 9, 2015, a Planning Hearing was held pursuant to Idaho Code §74-204(2). Commissioner Sudick made a motion to approve revised amendment, FILE AM139-15, amending BCRC Title 12, Chapters 3 and 8 to conditionally allow retreats in Agricultural/Forestry-20 zoning district, amend standards for emergency vehicle access for retreats and other commercial uses, and to amend the definition of retreat in unincorporated Bonner County, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact and conclusions of law as written (or as amended). This action does not result in a taking of private property... Commissioner Bailey seconded the motion. The motion passed. Commissioner Bailey moved to approve an ordinance approve an Ordinance of Bonner County, Idaho, the number to be assigned upon recording, citing its authority, and providing for the amendment of Title 12, Chapters 3 and 8, Bonner County Revised Code, and providing for an effective date. Commissioner Sudick seconded the motion. Roll Call Vote: Commissioner Sudick – Yes, Commissioner Kelly – Yes, Commissioner Bailey – Yes. The motion passed. Commissioner Sudick made a motion approve this petition, FILE VS1832-15 to vacate a portion of the Kootenai-Cabinet Wagon Road, finding that it is in accord with Idaho Code §40-203 as enumerated in the foregoing conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact, conclusions of law and conditions of approval (noting any amendments). The action that could be taken to obtain the vacation is to complete the Conditions of Approval as adopted. This action does not result in a taking of private property. Commissioner Bailey seconded the motion. All in favor. The motion passed.


On Thursday, December 10, 2015 an Executive Session - Litigation Mediation was held pursuant to Idaho Code §74-206(1)(F). Commissioner Sudick made a motion to adjust the assessed value on Rapport - RP0372800001B0A to \$390,000 for 2015. Commissioner Bailey seconded the motion. All in favor, the motion passed.

Commissioner Sudick made a motion to adjust the assessed value on Rapport - RP033860000030A to \$315,000 for 2015. Commissioner Bailey seconded the motion. All in favor, the motion passed.

On Thursday, December 10, 2015 an Emergency Declaration meeting was held pursuant to Idaho Code §74-204(2). Commissioner Bailey made a motion to approve Resolution #15-98 declaring a local disaster emergency in Bonner County, Idaho. This declaration is due to flooding. Commissioner Sudick seconded the motion. All in Favor, the motion passed.

On Monday, December 14, 2015, a Debriefing meeting was held pursuant to Idaho Code §74-204(2).

On Friday, December 11, 2015 an Executive Session re: Compensation Program Review w/ Cindy Binkerd was held pursuant to Idaho Code §74-206(1) (B).


Cary Kelly, Chairman

12/22/15
Date

ATTEST: Michael W. Rosedale

By 
Deputy Clerk