



# Bonner County

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## Board of Commissioners

Cary Kelly

Glen Bailey

Todd Sudick

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

March 22, 2016 – 9:00 AM

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, March 22, 2016 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present. Chairman Kelly called the meeting to order at 9:00 a.m. The Invocation was presented by Ken Lawrence of the River of Life Church, and the Pledge of Allegiance followed.

#### **ADOPT ORDER OF THE AGENDA**

*REMOVE – Public Works Item 2) Discussion/Decision Regarding Colin Construction Proposal for 3rd Floor Administration Building Sound Suppression; \$6,945.00*

Commissioner Bailey made a motion to amend the agenda by removing Public Works Item 2) Discussion/Decision Regarding Colin Construction Proposal for 3<sup>rd</sup> Floor Administration Building Sound Suppression; \$6,945.00, and to move the order of Public Comment to follow Miscellaneous Item #3. Commissioner Sudick seconded the motion. All in favor. The motion passed.

Commissioner Bailey made a motion to adopt the order of the agenda as amended. Commissioner Sudick seconded the motion. All in favor. The motion passed.

#### **CONSENT AGENDA**

Commissioner Sudick made a motion to approve the consent agenda.

1) Bonner County Commissioners' Minutes for March 15, 2016.

Commissioner Bailey seconded the motion. All in favor. The motion passed.

#### **MISCELLANEOUS**

1) Discussion/Decision Regarding Declaring the Month of April Child Abuse Prevention Month;  
**Proclamation**

Commissioner Bailey made a motion to approve the Bonner County Proclamation Declaring April as Child Abuse and Neglect Prevention Month in 2016. Commissioner Sudick seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding 2016 Annual Priest Lake Spring Festival - Coolin Parade  
Commissioner Sudick made a motion to approve the letter to the Coolin Civic Organization granting them permission to hold a parade on May 28, 2016 in conjunction with the annual Priest Lake Spring Festival. Commissioner Bailey seconded the motion. All in favor. The motion passed.

3) Discussion/Decision Regarding Clagstone Conservation Easement Letter  
Commissioner Bailey made a motion to declare the March 11, 2016 Opinion Letter regarding the Clagstone Conservation Easement void pursuant to Idaho Code §74-208(7)(b). Commissioner Sudick

seconded the motion. The Commissioners provided individual comments regarding the Clagstone Conservation Easement. All in favor. The motion passed.

**PUBLIC COMMENT –**

The following members of the audience provided public comment:

- |   |  |
|---|--|
| Dee Miller  | Eric Grace   |
| Sig Jensen  | Maureen Paterson   |
| Joan Spencer  | Tony McDermott   |
| Ann Jonas   | Deb Trinen   |
| Morris Wills  | Gregg Servheen – Idaho Department Fish & Game – Project Lead |
| Kathy Rose  |  |
| Karen Sjoquist – IDL – Idaho’s Forest Legacy Program Coordinator. | Donna Capurso  |
| Ray Jones – Senior Forester – Stimson Lumber Company              | Dan Rose   |
| Chris Allen   | Bob Boeh   |
| David Groesehl – Deputy Director of Idaho Department of Lands     | Diana Pangburn (not present)                                 |
| Louis Kins  | Frank Pangburn (not present)                                 |
| Sherie Clipson  | Dan McDonald   |
| Jim McReynolds  | Janice Abel  |
| Larry young   | Alton Howell   |
| Danny & Susan Baptista Hollingshead                               | Sheryl Cost  |
| David Thiederman  | Sandy Posset   |
| Doug Paterson   | Glen Rohrer  |
| Lori Read   | Bob Cavanaugh  |
|   | Jeff Connelly  |
|   | Mary Wells   |

At 10:24 AM Chairman Kelly closed the comment period.

Chairman Kelly recessed the meeting for a few minutes.

At 10:38 AM Chairman Kelly reconvened the meeting.

**SHERIFF – Daryl Wheeler**

- 1) Discussion/Decision Regarding Recommendation to Purchase a 9-1-1 Backup Generator & Interconnect to 9-1-1 from 2014 & 2015 BHS Grand Funds; Recommendation from BCCAB

Commissioner Sudick made a motion to approve the recommendations from the Bonner County Communications Advisory Board and we allocate \$21,759.02 from the 2014 BHS Grant funds toward the purchase of a trailer-mounted generator and the interconnect to 9-1-1. The remaining funds of \$37248.98 for this project are to be taken from the 2015 BHS grant funds. Commissioner Bailey seconded the motion. All in favor. The motion passed.

**TECHNOLOGY – Bill Harp**

- 1) Discussion/Decision Regarding Right of Way Agreement Permits with Burlington Northern Santa Fe Railway Company for the Bonner County Fiber Optic Telecommunications Project, #15-54095 & #15-54096; \$2,420.00

Commissioner Bailey made a motion to approve the two BNSF right of way agreements #15-54095 and #15-54096 to permit the passage underneath the railroad tracks in the vicinity of North Division Street of the proposed Bonner County fiber optic connection between the Administration Building and the

Sherriff's complex. The cost is \$2,420. I further move to authorize the Chairman to sign both agreements. Commissioner Sudick seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Sole Source Notice and Purchase of a 9-1-1 Backup Generator; \$45,625.00 from BHS Grant Funds; Recommendation from BCCAB

Commissioner Sudick made a motion to approve the publication of a sole source notice and subsequent purchase of a Kohler 70REZGT multi-fuel generator on a trailer for use as a back-up generator to the 9-1-1 facility. The cost is \$45,625.00. The purchase will be funded with BHS grant funds currently available. Commissioner Bailey seconded the motion. All in favor. The motion passed.

#### **TREASURER – Cheryl Piehl**

- 1) Discussion/Decision Regarding Amendment to Payport/Access Idaho Credit Card Contract

Commissioner Bailey made a motion to approve the amendment to the service level agreement for electronic transaction and access to Bonner County Treasurer. The amendment was reviewed by legal. Commissioner Sudick seconded the motion. All in favor. The motion passed.

#### **AIRPORTS – James Kaiser**

- 1) Discussion/Decision Regarding J-U-B Engineers agreement for professional services to prepare a Job Growth Idaho Community Development Block Grant (CDBG); \$10,000.00

Commissioner Sudick made a motion to accept J-U-B Engineer's agreement for professional services to prepare a Job Growth Idaho Community Development Block Grant (CDBG) and administer CDBG funds in accordance with Idaho Department of Commerce requirements at a cost of \$10,000 and upon successful grant award, grant administration fee not to exceed 10% of the award. I also move to allow the Chairman to sign administratively. Commissioner Bailey seconded the motion. There was a brief discussion amongst the audience and Board regarding this item. All in favor. The motion passed.

#### **PROSECUTOR – Scott Bauer**

- 1) Discussion/Decision Regarding Arney & Associates Contract for Appraisal Review Services re: Eastriver Road Mile Post 11.3 Slide Repair Project; \$1,500.00

Commissioner Bailey made a motion to the Appraisal Review Proposal presented by Arney & Associates dated 3/14/2016. Commissioner Sudick seconded the motion. All in favor. The motion passed.

#### **PUBLIC WORKS – Matt Klingler**

- 1) Discussion/Decision Regarding Budget Adjustment for Public Works – Buildings & Ground; \$95,000.00 **Resolution**

Commissioner Sudick made a motion to approve Resolution #16-28 authorizing the Clerk to open the Budget and decrease the General Fund Contingency line item 01-12-559-00 miscellaneous expense in the amount of \$32,000.00 and increase the Buildings & Grounds line item 01-10-0807-0000, Capital Construction, in the amount of \$32,000.00. Commissioner Bailey seconded the motion. Roll Call Vote: Commissioner Sudick – Yes, Commissioner Kelly – Yes, Commissioner Bailey – Yes. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Colin Construction Contract for 1<sup>st</sup> Floor Administration Building Technology Office Remodel; \$22,181.00

Commissioner Sudick made a motion to approve the Colin Construction proposal in the amount of \$22,181 to add approximately 35 feet of 10' high partition wall to divide the existing IT area into 3 rooms. I further move to authorize the Chairman to sign the contract administratively. Commissioner Bailey seconded the motion. All in favor. The motion passed.

**RISK MANAGEMENT/HUMAN RESOURCES – Cindy Binkerd**

- 1) Discussion/Decision Regarding Employee Pay Sheets

Commissioner Bailey made a motion to approve the pay sheets as presented. Sheriff's Office: 1 Full Time Employee: New Hire; Patrol Deputy; Filling Vacated Position; 1 Full Time Employee; Detention Deputy; Achieved Level II Certificate; Pay Adjustment. Commissioner Sudick seconded the motion. All in favor. The motion passed.

**CLERK – Michael W. Rosedale**

- 1) Discussion/Decision Regarding Payment for Claims in FY2016 Batch #13; \$50,600.16

| Claims Batch #13 |              |
|------------------|--------------|
| General Fund     | \$ 8,551.21  |
| Road & Bridge    | \$ 15,449.49 |
| Airport          | \$ 258.26    |
| Elections        | \$ 478.23    |
| District Court   | \$ 911.37    |
| 911 Fund         | \$ 183.07    |
| Solid Waste      | \$ 166.95    |
| Justice Fund     | \$ 21,632.28 |
| Waterways        | \$ 718.83    |
| Grants           | \$ 2,250.47  |
| Total            | \$ 50,600.16 |

Commissioner Sudick made a motion to approve payment of claims in FY2016 Batch #13 in the amount of \$50,600.16. Commissioner Bailey seconded the motion. All in favor. The motion passed.

**ROAD & BRIDGE – Don Hutson**

- 1) Discussion/Decision Regarding Verizon Telematics GPS Proposal; \$2,985.00(One Year)

Commissioner Bailey made a motion to approve the Verizon Proposal to provide GPS equipment for nine Road and Bridge vehicles, GPS services for one year for those nine vehicles and to authorize the Road and Bridge Director to proceed with the installations for a total cost for one year up to \$2,985.00. Commissioner Sudick seconded the motion. There was a brief discussion regarding this item. All in favor. The motion passed.

At 11:13 AM Chairman Kelly recessed the meeting.

At 11:31 AM Chairman Kelly reconvened the meeting.

**EXECUTIVE SESSION – HUMAN RESOURCES / PROSECUTOR**

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel & (F) Litigation with Scott Bauer and Cindy Binkerd

At 11:31 AM Commissioner Bailey made a motion to enter into Executive Session under Idaho Code § 74-206 (1) (B) Personnel & (F) Litigation with Scott Bauer and Cindy Binkerd. Commissioner Sudick seconded the motion. Roll Call Vote: Commissioner Sudick – Yes, Commissioner Kelly – Yes, Commissioner Bailey – Yes. All in favor. The motion passed.

There being no further business to come before the meeting, at 11:55 AM Chairman Kelly adjourned the meeting.

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The following is a summary of the Board of County Commissioners Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions, Emergency Meetings and Hearings held during the week of March 15, 2016 – March 22, 2016. Copies of the complete meeting minutes are available upon request.

On Wednesday, March 16, 2016 Treasurer Cheryl Piehl met with the Board to discuss the following files: Approved: PPK0000001575ZA 2015

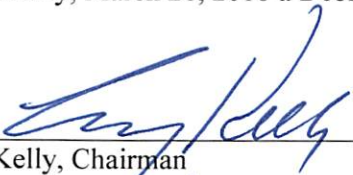
On Wednesday, March 16, 2016 Assistance Director Kevin Rothenberger met with the Board to discuss the following files: Suspended: 2016-037

On Tuesday, March 15, 2016 a meeting with USFS Erick Walker was held pursuant to Idaho Code §74-204(2).

On Thursday, March 17, 2016 a Canvass of the Election meeting was held pursuant to Idaho Code §74-204(2).

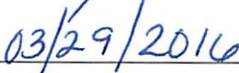
On Friday, March 18, 2016 a Workshop with HR Re: New Employee Orientations was held pursuant to Idaho Code §74-204(2).

On Monday, March 21, 2016 a Debriefing meeting was held pursuant to Idaho Code §74-204(2).

  
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Cary Kelly, Chairman

ATTEST: Michael W. Rosedale

By   
\_\_\_\_\_  
Deputy Clerk

  
\_\_\_\_\_  
Date