



Bonner County

Board of Commissioners

Cary Kelly

Glen Bailey

Todd Sudick

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

August 16, 2016 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, August 16, 2016 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present. Chairman Kelly called the meeting to order at 9:00 a.m. Ken Lawrence from the provided the invocation and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Sudick made a motion to amend the agenda by adding Road & Bridge Item 6) Discussion/Decision Regarding Eastside Road MP 11.3 Project Key # 12937 Permanent Easement Escrow Agreement; \$50,000 due to a timeliness issue. Commissioner Bailey and seconded the motion. All in favor. The motion passed.

Commissioner Sudick made a motion to adopt the order of the agenda as amended. Commissioner Bailey seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT –

Doug Patterson – Commented on changes with the fair, low booth attendance and issues with 4-H.
Kevin Moore – Commented on weather events in around the Country and that Bonner County has an agreement for a 50 year flood design.

CONSENT AGENDA

Commissioner Bailey made a motion to approve the consent agenda.

- 1) Bonner County Commissioners' Minutes for August 9, 2016
- 2) Liquor Licenses: EZ Stop, Blanchard ID

Commissioner Sudick seconded the motion. All in favor. The motion passed.

CLERK – Michael W. Rosedale

- 1) Discussion/Decision Regarding Payment for Claims Batch #24; \$1,628,068.75

Claims Batch #24		
General Fund	\$	53,715.10
Road & Bridge	\$	820,614.58
Airport	\$	1,060.58
Elections	\$	11,658.00
Drug court	\$	1,300.70
District Court	\$	10,213.62
Fair	\$	20,000.00
911 Fund	\$	19,889.39

Indigent and Charity	\$	212.48
Revaluation	\$	343.76
Solid Waste	\$	358,703.79
Tort	\$	356.53
Weeds	\$	4,726.05
Parks & Recreation	\$	1,298.69
Highway, Special State	\$	172,017.29
Justice Fund	\$	99,325.48
Snow Groomers - Priest Lake	\$	30.00
Snow groomers - Sandpoint	\$	18.16
Waterways	\$	1,272.38
Grants	\$	51,312.17
Total	\$	1,628,068.75

Commissioner Sudick made a motion to approve payment of the FY16 Claims in Batch #24 totaling \$1,628,068.75. Commissioner Bailey seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Payment for EMS Claims Batch #24; \$27,141.81

Claims Batch #24		
Ambulance District	\$	27,141.81

Commissioner Bailey made a motion to approve payment of FY16 EMS Claims in Batch #24 totaling \$27,141.81. Commissioner Sudick seconded the motion. All in favor. The motion passed.

BONNER COUNTY AIRPORTS – James Kaiser

1) Discussion/Decision Regarding Sandpoint Airport 2016 Tree Obstruction Removal Project, AIP 3-16-0033-16 Contract Award to Earthworks Northwest, Inc.; \$79,659.00.

Commissioner Sudick made a motion to approve and sign the contract with Earthworks Northwest, Inc. for the Sandpoint Airport 2016 Tree Obstruction Removal Project, AIP 3-16-0033-16, for \$79,659.00. I further move to authorize the Chairman to sign the contract administratively. Commissioner Bailey seconded the motion. There was a brief discussion amongst the Audience, Jim Kaiser and the Board regarding this item. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard

1) Discussion/Decision Regarding Grant Award Memorandum of Understanding – 2016 SHSP Grant Award #16HSHSP017; \$61,464.00

Commissioner Bailey made a motion that Bonner County accept the Idaho Bureau of Homeland Security 2016 State Homeland Security Grant award 16SHSP017 in the amount of \$61,464.00 and allow the Chairman to sign. Commissioner Sudick seconded the motion. There was a brief discussion amongst the Audience, Bob Howard and the Board regarding this item. All in favor. The motion passed.

2) Discussion/Decision Regarding Grant Resolution – 2016 SHSP Grant Award # 16SHSP017 Appointing Grant Administrator; **Resolution**

Commissioner Sudick made a motion to approve Resolution #16-57 authorizing the Director of Emergency Management as the Grant Administrator to prepare, sign and submit quarterly reports for the

2016 State Homeland Security Grant Program number 16SHSP017 in the amount of \$61,464.00. Commissioner Bailey seconded the motion. There was a brief discussion amongst the Audience, Bob Howard and the Board regarding this item. All in favor. The motion passed.

ROAD AND BRIDGE – Don Hutson

- 1) Discussion/Decision Regarding Advertisement for Bids for Construction of the Soldier Creek Crossing Project

Commissioner Bailey made a motion to approve this notice of advertisement for construction of the Soldier Creek Crossing Project, and to allow the Chairman to sign this administratively. Commissioner Sudick seconded the motion. There was a brief discussion amongst the Audience, Matt Mulder and the Board regarding this item. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Award of Soldier Creek Culvert Replacement Project – Materials Only; \$82,785.00

Commissioner Sudick made a motion that the “Soldier Creek Culvert Replacement – Materials Only” Contract be awarded Contech Engineered Solutions for the lump sum listed on the Bid Submittal Form as recommended by the Road and Bridge Department for a total amount of \$82,785.00 and authorize the Road & Bridge Department to proceed with the contract and allow the Chairman to sign this administratively. Commissioner Bailey seconded the motion. There was a brief discussion amongst the Audience, Matt Mulder and the Board regarding this item. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Request for Approval to Purchase a Brush Head for the District 2 Cat 320 Excavator; 49,902.83

Commissioner Bailey made a motion to authorize the Road and Bridge Director to proceed with procurement of a brush head and hydraulic circuit for the District 2 Cat 320 excavator for a total of \$49,902.83 through Road & Bridge Account No. 0002-40-0803-0000, Capital – Heavy Equipment and to authorize the Chairman of the Bonner County Board of Commissioners to sign the Sales Agreement administratively. Commissioner Sudick seconded the motion. There was a brief discussion amongst the Audience, Don Hutson and the Board regarding this item. All in favor. The motion passed.

- 4) Discussion/Decision Regarding Change Order No. 7 to the Key 12937 Eastriver Road MP 11.3 Contract with West Company Inc.; \$649.80

Commissioner Sudick made a motion to approve Change Order No. 7 to the Key 12937 Eastriver Road MP 11.3 contract with West Company Inc. and authorize the Chairman to sign the Change Order administratively. This change order represents a \$649.80 cost decrease to the project. Commissioner Bailey seconded the motion. All in favor. The motion passed.

- 5) Discussion/Decision Regarding Appraisal of the Blanchard Aggregate Property; \$3,500.00

Commissioner Bailey made a motion to approve the Road & Bridge Director acquiring an appraisal of the Blanchard Aggregate property at a not to exceed cost of \$3,500 and to authorize the Chairman to sign the Contract for Professional Services administratively. Commissioner Sudick seconded the motion. There was a brief discussion amongst the Audience, Don Hutson and the Board regarding this item. All in favor. The motion passed.

- 6) Discussion/Decision Regarding Eastside Road MP 11.3 Project Key # 12937 Permanent Easement Escrow Agreement; \$50,000

Commissioner Sudick made a motion to approve the Escrow Agreement held by Sandpoint Title Insurance Ref. 64521 for E. Scott Claar and Lisa Claar, the issuance of a check in the amount of \$50,000 for just compensation for Permanent Easement STC-5783, acceptance and approval of attached Permanent Easement STC-5783, Eastside Road MP 11.3., and to authorize the Chairman to sign the Escrow Agreement and Permanent Easement administratively. Commissioner Bailey seconded the motion. There was a brief discussion amongst the Audience, Don Hutson and the Board regarding this item. All in favor. The motion passed.

PLANNING

- 1) Discussion/Decision Regarding Fee Waiver Request – Bonner County Road & Bridge – File BLP2016-0484

Commissioner Bailey made a motion to waive 100% of the Building Location Permit filing fee for Bonner County Public Works Department for the total amount of \$997.40. Commissioner Sudick seconded the motion. There was a brief discussion amongst the Audience, Saegen Nieman and the Board regarding this item. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Surety Release The Spires 1st Addition File S1516-07

Commissioner Sudick made a motion to approve release the remaining balance surety agreement between Bonner County and South Ridge Ski LLC, File S1516-07, totaling \$5,700.00. Commissioner Bailey seconded the motion. All in favor. The motion passed.

RISK MANAGEMENT/HUMAN RESOURCES – Cindy Binkerd

- 1) Discussion/Decision Regarding Employee Pay Sheets

Commissioner Bailey made a motion to approve the Employee Pay Sheets as presented. BCEMS: 1 Full Time Employee; Promotion to Clinical Coordinator; Wage adjustment. Commissioner Sudick seconded the motion. All in favor. The motion passed.

MISCELLANEOUS

- 1) Discussion/Decision Regarding One Day Extension for the Lake Pend Oreille School District #84 L2 Certification

Commissioner Sudick made a motion to approve Lake Pend Oreille School District #84 L2 Certification Extension Request to September 9, 2016. Commissioner Bailey seconded the motion. All in favor. The motion passed.

At 9:31 a.m. Chairman Kelly recessed the meeting until 9:45 a.m.

At 9:47 a.m. Chairman Kelly reconvened the meeting.

WATERWAYS – Steve Klatt

Executive Session under Idaho Code § 74-206 (1) (F) Litigation/ Parks & Waterways with Parks & Waterways Director Steve Klatt and Civil Attorney Scott Bauer

At 9:47 a.m. Commissioner Bailey made a motion to enter into Executive Session under Idaho Code §74-206 (1) (F) Litigation/ Parks & Waterways with Parks & Waterways Director Steve Klatt and Civil Attorney Scott Bauer. Commissioner Sudick stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner Sudick – yes, Commissioner Kelly - yes, Commissioner Bailey – yes. The motion passed.

There being no further business to come before the meeting, at 10:27 a.m. Chairman Kelly adjourned the meeting.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive
Sessions, Emergency Meetings and Hearings held during the week of August 9, 2016 – August 16, 2016
Copies of the complete meeting minutes are available upon request.

On Wednesday, August 10, 2016 Treasurer Cheryl Piehl met with the Board to discuss the following
files: Approved: RP0008500310A0A 2013-2015; RP0008500310A0A 2016; RP003140000200A 2015

On Wednesday, August 10, 2016 Assistance Director Kevin Rothenberger met with the Board to discuss
the following files: Denied: 2016-090; 2016-091; 2016-094

On Monday, August 15, 2016 at 9:00 am and 3:00 pm meetings to review the preliminary budget was
held pursuant to Idaho Code §74-204(2).

On Monday, August 15, 2016 an IDL Update meeting was held pursuant to Idaho Code §74-204(2).

On Tuesday, August 9, 2016 a Bottle Bay Road Safety Audit Presentation was held pursuant to Idaho
Code §74-204(2).

On Tuesday, August 9, 2016 a meeting with USFS Erick Walker was held pursuant to Idaho Code §74-
204(2).

On Tuesday, August 9, 2016 a meeting with Planning Department was held pursuant to Idaho Code §74-
204(2) & 74-206(1)(f).

On Wednesday, August 10, 2016 a meeting to review the Preliminary Budget was held pursuant to Idaho
Code §74-204(2).

On Friday, August 12, 2016 a meeting to review the Preliminary Budget was held pursuant to Idaho Code
§74-204(2).



Cary Kelly, Chairman

8-30-16

Date

ATTEST: Michael W. Rosedale

By 

Deputy Clerk