



Bonner County

Board of Commissioners

Cary Kelly

Glen Bailey

Todd Sudick

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

August 30, 2016 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, August 30, 2016 the Bonner County Commissioners met for their regularly scheduled meeting with two Commissioners present all three Commissioners present. Chairman Kelly called the meeting to order at 9:00 a.m. The Invocation was presented by Jeff Kuhn of the Mountain Springs Church and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Bailey made a motion to amend the agenda by:

- Adding Misc. Item 3) Correction of Resolution # Assigned to the Bonner County Budget for FY2017.
- Adding Executive Session under Idaho Code §74-206 (1) (C) to Acquire Real Property with Civil Attorney Scott Bauer
- Removing Bonner County Airports Item 1) Discussion/Decision Regarding Advertisement Request for Qualifications for Airport Engineering Consulting Services

Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT -

Chris Gibbons – Commented on the Elected Officials Pay increase in the FY17 Budget.

Kevin Moore – Commented on Taxes.

Randy Stolz – Commented on potentially submitting his write-in candidacy for Commissioner

CONSENT AGENDA

Commissioner Bailey made a motion to approve the consent agenda.

- 1) Bonner County Commissioners' Minutes for August 16, 2016.

Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

MISCELLANEOUS

- 1) Discussion/Decision Regarding Lakeland Joint School District #272 L2 Certification Extension Request

Commissioner Bailey made a motion to approve Lakeland Joint School District #272's L2 Certification Extension Request to September 19, 2016. Chairman Kelly stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience, Mike Rosedale and the Board regarding this item. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Sam Owen Fire District Order of Annexation

Commissioner Bailey made a motion to approve the Order of Annexation of the Cloudsledge Conservation Trust property into the Sam Owen Fire District. This Order shall be recorded and the annexed property shall be included on the tax rolls pursuant to Idaho Code, Title 31, Chapter 14

Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

3) Discussion Decision Regarding correction of Resolution # Assigned to the Bonner County Budget for FY2017

Commissioner Bailey made a motion to authorize the renumbering of Resolution # 16-57 for the Bonner County Budget for FY2017 from Resolution # 16-57 to Resolution # 16-59. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

CLERK – Michael W. Rosedale

1) Discussion/Decision Regarding Budget Adjustment - General Reserve Appropriation; \$33,000.00;
Resolution

This item was tabled and will be brought back up when we have all three commissioners present as a unanimous vote is required. There was a brief discussion amongst the audience and Mike Rosedale regarding this item.

2) Discussion/Decision Regarding Payment for Claims Batch #25; \$882,739.63

Claims Batch #25	
General Fund	\$ 59,045.53
Road & Bridge	\$ 597,181.27
Airport	\$ 2,099.29
Elections	\$ 34.99
Drug court	\$ 412.68
District Court	\$ 9,335.97
911 Fund	\$ 2,927.51
Court Interlock Devises	\$ 240.00
Indigent and Charity	\$ 11,200.00
Revaluation	\$ 1,966.39
Solid Waste	\$ 9,366.00
Tort	\$ 1,631.00
Weeds	\$ 617.42
Parks & Recreation	\$ 2,093.97
Highway, Special State	\$ 64,983.60
Justice Fund	\$ 99,665.49
Snow Groomers - Priest Lake	\$ 59.86
Waterways	\$ 1,147.41
Grants	\$ 18,731.25
Total	\$ 882,739.63

Commissioner Bailey made a motion to approve payment of the FY16 Claims in Batch #25 totaling \$882,739.63. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

3) Discussion/Decision Regarding Payment for EMS Claims Batch #25; \$26,019.16

Claims Batch #25	
Ambulance District	\$ 26,019.16

Commissioner Bailey made a motion to approve payment of the FY16 EMS Claims in Batch #25 totaling \$26,019.16. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

TREASURER – Cheryl Piehl

1) Discussion/Decision Regarding Destruction of Records; **Resolution**

Commissioner Bailey made a motion to approve Resolution #16 – 60 authorizing the County Treasurer to destroy the attached documents as listed in the Treasurer’s Retention Policy Resolution. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

JUSTICE SERVICES – Ron Stultz

1) Discussion/Decision Regarding Juvenile Detention Agreement Between Boundary County, Idaho and Bonner County, Idaho

Commissioner Bailey made a motion to approve the Juvenile Detention Agreement between Boundary County, Idaho and Bonner County, Idaho. This agreement sets forth the conditions under which Bonner County will house juveniles under the jurisdiction of Boundary County. The term of the Agreement is for a period of two (2) years, ending on September 30, 2018. Chairman Kelly stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience, Ron Stultz and the Board regarding this item. All in favor. The motion passed.

EMS – Bob Bussey

1) Discussion/Decision Regarding Donation of a Light Bar to Shoshone County EMS; **Resolution**

Commissioner Bailey made a motion to approve Resolution #16-61 for the donation of 1 Liberty II LED lightbar current value approximately \$350.00 to Shoshone County EMS. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding Transport Services Contract with Schweitzer Fire; \$27,500

Commissioner Bailey made a motion to approve and sign the contract for the provision of emergency and non-emergency medical transport services in Bonner County with Schweitzer Fire District commencing October 2016. The cost for this contract will be \$27,500.00 for the fiscal year and will be paid in monthly installments of \$2,291.67. Chairman Kelly stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience, Bob Bussey and the Board regarding this item. All in favor. The motion passed.

3) Discussion/Decision Regarding Transport Services Contract with Priest Lake EMT’s; \$35,200

Commissioner Bailey made a motion to approve and sign the contract for the provision of emergency and non-emergency medical transport services in Bonner County with Priest Lake EMTS, Inc. commencing October 2016. The cost for this contract will be \$35,200.00 for the fiscal year and will be paid in monthly installments of \$2933.34. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

4) Discussion/Decision Regarding Transport Services Contract with Clark Fork ; \$27,500

Commissioner Bailey made a motion to approve and sign the contract for the provision of emergency and non-emergency medical transport services in Bonner County with Clark Fork Valley Ambulance commencing October 2016. The cost for this contract will be \$27,500.00 for the fiscal year and will be paid in monthly installments of \$2,291.67. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

5) Discussion/Decision Regarding Transport Services Contract with Kootenai County; \$16,000

Commissioner Bailey made a motion to approve and sign the contract for the provision of emergency and non-emergency medical transport services in Bonner County with the Kootenai County Emergency Medical Services System commencing October 2016. The cost of this contract will be \$16,000.00 for the fiscal year and will be paid in installments of \$1,333.34. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

6) Discussion/Decision Regarding Transport Services Contract with Newport; \$25,000

Commissioner Bailey made a motion to approve and sign the contract for the provision of emergency and non-emergency medical transport services in Bonner County with Newport Ambulance Service commencing October 2016. The cost of this contract will be \$25,000.00 for the fiscal year and will be paid in installments of \$2,083.34. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

7) Discussion/Decision Regarding Bureau of EMS and Preparedness FY17 EMS Account III Dedicated Grant Program for a Power Loading Gurney System; \$20,000

Commissioner Bailey made a motion to approve the sub-grant from the Bureau of EMS and Preparedness from the FY17 EMS Account III Dedicated Grant Program in the amount of \$20,000.00 that was awarded to Bonner County EMS. This grant is effective 9/1/16 expiring 6/1/2017. I further move to authorize the Chairman to sign this grant administratively. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

8) Discussion/Decision Regarding EMS Commercial Lease Agreement – Sandpoint; \$5,531.30 per month

Commissioner Bailey made a motion to approve and sign the commercial lease agreement for 521 N. Third Ave. Sandpoint, ID 83864. A one year lease agreement between Third Ave, LLC and Bonner County at a rate of \$5,531.30 per month for the building in which Bonner County EMS Currently resides. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

RISK MANAGEMENT/HUMAN RESOURCES – Cindy Binkerd

1) Discussion/Decision Regarding Employee Pay Sheets

Commissioner Bailey made a motion approve the employee pay sheets as presented: GIS: 1 Full Time Employee; New Hire; New Position 2015-2016; Sheriff's Office: 1 Full Time Employee; New Hire Detention; Filling Vacated Position; 1 Full Time Employee; Completion of intermediate certificate with pay adjustment; 1 Full Time Employee; 911 Director; Filling vacated position. Chairman Kelly stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience, Cindy Binkerd and the Board regarding this item. All in favor. The motion passed.

PUBLIC WORKS

1) Discussion/Decision Regarding Notice of Sole Source Procurement for the Prosecutors Elevator

Commissioner Bailey made a motion that the County declare that there is only one vendor, ThyssenKrupp Elevator, who can modernize the Bonner County Prosecutors office elevator and to authorize Public Works to publish a 14 day notification of sole source procurement in the amount of \$108,271.00. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

TECHNOLOGY

1) Discussion/Decision Regarding Re-Bid of the Fiber Optic Project

Commissioner Bailey made a motion to authorize the Technology Department to proceed with the bid process for the proposed fiber optic cable construction that connects the two primary facilities of the

county: the Administration Building and the Sherriff's and 9-1-1 Buildings complex. This project will provide for the existing and future telecommunications connectivity needs of the county. I further move to authorize the chairman to sign the enclosed bid notification for publication. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PLANNING

- 1) Discussion/Decision Regarding Fee Waiver Request – Kootenai – Ponderay Sewer District – File BLP2016-0509

Commissioner Bailey made a motion to approve waiving 100% of the Building Location Permit filing fee for Kootenai-Ponderay Sewer District for the total amount of \$240.00. Chairman Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE

- 1) Discussion/Decision Regarding Request to Solicit quotations for the Procurement of Three Heavy Trucks with Dump Boxes, Second Request

Commissioner Bailey made a motion to authorize the Road and Bridge Director to proceed with advertising and soliciting quotations for the procurement of three heavy trucks with dump boxes. I also move to authorize the Chairman of the Bonner County Board of Commissioners to sign this request administratively. Chairman Kelly stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience and the Board regarding this item. All in favor. The motion passed.

At 9:51 a.m. Chairman Kelly recessed the meeting

At 10:06 a.m. Chairman Kelly reconvened the meeting.

EXECUTIVE SESSION

Executive Session under Idaho Code § 74-2016(1) (C) to Acquire Real Property with Civil Attorney Scott Bauer

At 10:07 a.m. Commissioner Bailey made a motion to enter into Executive Session under Idaho Code §74-2016(1) (C) to Acquire Real Property with Civil Attorney Scott Bauer. Chairman Kelly stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner Kelly – Yes; Commissioner Bailey – Yes. The motion passed.

- 1) Discussion/Decision Regarding Acquisition of Real Property

Commissioner Bailey moved to approve the extension of time regarding the purchase of real property. Commissioner Kelly stepped down from the chair and seconded the motion. All in favor the motion passed.

EXECUTIVE SESSION

Executive Session under Idaho Code §74-206 (1) (B) Personnel with HR/RM Director Cindy Binkerd and Civil Attorney Scott Bauer

At 10:23 a.m. Commissioner Bailey made a motion to enter into Executive Session under Idaho Code §74-206 (1) (B) Personnel with HR/RM Director Cindy Binkerd and Civil Attorney Scott Bauer. Chairman Kelly stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner Kelly – Yes; Commissioner Bailey – Yes. The motion passed.

At 10:47 a.m. Chairman Kelly recessed the meeting until 1:30 p.m.

Chairman Kelly reconvened the meeting at 1:38 p.m.

CLERK – Michael W. Rosedale

1) Discussion/Decision Regarding Budget Adjustment - General Reserve Appropriation; \$33,000.00; Resolution

Chairman Kelly stated that now that all three Commissioners were present, they would address the Clerk's item 1) that was tabled earlier in this meeting.

Commissioner Bailey moved to approve Resolution 16-62 authorizing the Clerk to open the budget and decrease the Justice Fund Statutory Reserve account 34-12-559 by \$33,000.00 from \$500,000 to \$467,000 and increase the Court Clerks' budget 34-01-0402 by \$30,000 from \$874,357 to \$904,357 and 34-01-0492 by \$3,000 from \$1,740 to \$4,740. Commissioner Sudick seconded the motion. Roll Call Vote: Commissioner Sudick – Aye, Commissioner Kelly – Aye, Commissioner Bailey – Aye. The motion passed.

1) Discussion/Decision Regarding Adoption of the Personnel Policy Amendment

Commissioner Sudick moved to approve the revisions to the following county policies: Compliance Policies 100, Pre-Employment and Onboarding Practices 200 and Employment Policies 300, effective August 30, 2016. Commissioner Bailey seconded the motion. There was a brief discussion amongst Cindy Binkerd, Scott Bauer and the Board regarding this item. All in favor the motion passed

There being no further business to come before the meeting, at 1:52 p.m. Chairman Kelly adjourned the meeting.

The following is a summary of the Board of County Commissioners Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions, Emergency Meetings and Hearings held during the week of August 16, 2016 – August 30, 2016
Copies of the complete meeting minutes are available upon request.

On Wednesday, August 17, 2016 Treasurer Cheryl Piehl met with the Board to discuss the following files: Approved: RP56N01E085700A 2015; RP0008500310A0A 2013-2016

On Wednesday, August 17, 2016 Assistance Director Kevin Rothenberger met with the Board to discuss the following files: Approved: 2016-092 Denied: 2016-099

On Thursday, August 25, 2016 Treasurer Cheryl Piehl met with the Board to discuss the following files: Approved: RP57N05W167350A 2013; RPE0676001002AA 2015; RP54N05W158001A 2016; RP54N05W155240A 2016; RP58N01E173460A 2014/2011-2009

On Thursday, August 25, 2016 Assistance Director Kevin Rothenberger met with the Board to discuss the following files: Denied: 2016-096; 2016-097; 2016-100

On Tuesday, August 16, 2016 a Bonneville Power Admin meeting was held pursuant to Idaho Code §74-204(2).

On Wednesday, August 17, 2016 a meeting with Curtis Elke, USDA NRCS was held pursuant to Idaho Code §74-204(2).

On Wednesday, August 17, 2016 a "SPOT" Bus Update/meeting was held pursuant to Idaho Code §74-204(2).


On Monday August 22, 2016 a Bid Opening for the Jail Roof was held pursuant to Idaho Code §74-204(2). Commissioner Bailey made a motion to turn these bids over to Public Works for review and recommendation. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

On Monday August 22, 2016 a Debrief meeting was held pursuant to Idaho Code §74-204(2).

On Thursday, August 25, 2016 an executive Session Regarding Personnel was held pursuant to Idaho Code §74-2026(1)(B).

On Monday, August 29, 2016 a FY2017 Budget Hearing was held at 9:00 a.m. and 6:00 p.m. pursuant to Idaho Code §74-204(2). Commissioner Sudick moved to approve Resolution # 16-57 adopting the budget as published for Bonner County in the amount of \$60,745,817.00 for the fiscal year beginning October 1, 2016 and ending September 30, 2017. Commissioner Bailey seconded. Roll Call Vote: Commissioner Kelly - Aye, Commissioner Bailey - Aye, Commissioner Sudick – Aye. (This Resolution # was later corrected to Resolution # 16-59 via motion during the August 30, 2016 BOCC Meeting). Commissioner Bailey moved to approve Resolution # 16-58 adopting the Budget as published for the Bonner County Ambulance District in the amount of \$3,632,137.00 for the fiscal year beginning October 1, 2016 and ending September 30, 2017. Commissioner Sudick seconded. Roll Call Vote: Commissioner Kelly - Aye, Commissioner Bailey - Aye, Commissioner Sudick - Aye


On Monday August 29, 2016 a Debrief meeting was held pursuant to Idaho Code §74-204(2).



Cary Kelly, Chairman

09/06/2016

Date

ATTEST: Michael W. Rosedale
By 

Deputy Clerk