



# **Bonner County**

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## **Board of Commissioners**

Cary Kelly

Glen Bailey

Todd Sudick

### **MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING**

September 20, 2016 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, September 20, 2016 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present. Chairman Kelly called the meeting to order at 9:00 a.m. Pastor Ken Lawrence from the River of Life Church led the Invocation and the Pledge of Allegiance followed.

#### **ADOPT ORDER OF THE AGENDA**

Commissioner Sudick made a motion to adopt the order of the agenda as presented. Commissioner Bailey seconded the motion. All in favor. The motion passed.

#### **PUBLIC COMMENT –**

Dan Rose – Requested to reserve his comment until the Tax Exemption agenda item; Prosecutor Item 1.

Chris Gibbons – Spoke regarding his personal taxes for real property that he owns and the Tax Exemption agenda item; Prosecutor Item 1.

Kevin Moore – Spoke regarding his real property and property rights.

#### **CONSENT AGENDA**

Commissioner Bailey made a motion to approve the Consent Agenda as presented.

1) Bonner County Commissioners' Minutes for September 13, 2016

Commissioner Sudick seconded the motion. All in favor. The motion passed.

#### **PROSECUTOR – Bill Wilson**

1) Discussion/Decision Regarding Litehouse Company Property Tax Exemption; **Resolution** not to exceed \$4,650,000.00

Commissioner Bailey made a motion to adopt Resolution #16-65 setting forth the terms of the tax exemption offered to Litehouse, Inc. I further move to authorize the Board of County Commissioners to enter into a contract with Litehouse to secure its guarantee to complete the project as proposed. There was a lengthy discussion amongst the audience and the Board regarding this tax exemption request, and the Idaho Code. All in favor. The motion passed.

2) Discussion/Decision Regarding Litehouse Company Property Tax Exemption Contract

Commissioner Sudick made a motion to approve the contract with Litehouse Inc. whereby the County agrees to offer Litehouse a property tax exemption pursuant to Idaho Code Section §63-602NN and Litehouse agrees complete new construction and expand its business operation as set forth in its application for same. Commissioner Bailey seconded the motion. All in favor. The motion passed.

#### **AIRPORTS – James Kaiser**

1) Discussion/Decision Regarding Priest River Airport Hangar 2 Lease Agreement; \$1,200 per year

Commissioner Sudick made a motion to approve the lease agreement between Bonner County and Lewis Wetzel on Hanger #2 at Priest River Airport and terminate the lease agreement with Jim Vandeweg on

said property. I further move to authorize the Chairman to sign the contract administratively. Commissioner Bailey seconded the motion. There was a brief discussion amongst the Board, audience and Jim Kaiser regarding this item. All in favor. The motion passed.

**EMS – Bob Bussey**

- 1) Discussion/Decision Regarding FY17 Medical Director Agreement with Ronald D. Jenkins M.D.; \$45,360

Commissioner Bailey made a motion to approve and sign the Medical Director Agreement between Dr. Ronald Jenkins and Bonner County EMS for the 2017 fiscal year. This contract commences October 2016 and will remain effective for one year. The cost of this contract is \$45,360.00 which will be paid in monthly installments of \$3,780.00. Commissioner Sudick seconded the motion. There was a brief discussion amongst the Board, audience and Bob Bussey regarding this item. All in favor. The motion passed.

**SHERIFF – Daryl Wheeler**

- 1) Discussion/Decision Regarding Inmate Housing Agreement with the Kootenai Tribe Idaho; \$60 per day

Commissioner Sudick made a motion to approve the Adult Detention Agreement between the Kootenai Tribe of Idaho and Bonner County to house male and female inmates at the Bonner County detention facility. The Tribe will reimburse Bonner County \$60 per day per inmate with the agreement being effective from October 1, 2016 until September 30, 2017. Commissioner Bailey seconded the motion. There was a brief discussion amongst the Board, audience and Sheriff Wheeler regarding this agenda item. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Law Enforcement and Prosecution Services Agreement with the City of Oldtown; \$100 per month

Commissioner Bailey made a motion to approve the agreement between the City of Oldtown and Bonner County to provide law enforcement and prosecution services. The city will reimburse Bonner county \$100 per month. The agreement will be effective from October 1, 2016 to October 1, 2018, unless terminated earlier upon 90 days' notice from either party. Commissioner Sudick seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Law Enforcement and Prosecution Services Agreement with the City of Dover; \$100 per month

Commissioner Sudick made a motion to approve the agreement between the city of Dover and Bonner County to provide law enforcement and prosecution services. The City will reimburse Bonner County \$100 per month. The agreement will be effective from October 1, 2016 to October 1, 2018, unless terminated earlier upon 90 days' notice from either party. Commissioner Bailey seconded the motion. There was a brief discussion amongst the Board, audience and Sheriff Wheeler regarding this agenda item. All in favor. The motion passed.

- 4) Discussion/Decision Regarding FY17 Medical Services Contract with Troy W. Geyman, M.D.; \$49,500

Commissioner Bailey made a motion to approve the Medical Services Contract between Troy W. German, M.D. and the Bonner County Sheriff's Office. The amount of this contract will not exceed \$49,500 annually and is effective from September 30, 2016 through September 30, 2017. This agreement may be terminated by either party with 30 days' written notice. Commissioner Sudick seconded the motion. There was a brief discussion amongst the Board, audience and Sheriff Wheeler regarding this agenda item. All in favor. The motion passed.

**CLERK – Michael Rosedale**

- 1) Discussion/Decision Regarding Additional Hart Elections Equipment & Contract; \$21,979.80

Commissioner Sudick made a motion to approve the HART Election equipment contract quote #1963 and allow the Chairman to sign administratively. Commissioner Bailey seconded the motion. All in favor. The motion passed.

**RISK MANAGEMENT/HUMAN RESOURCES – Cindy Binkerd**

- 1) Discussion/Decision Regarding Employee Pay Sheets

Commissioner Bailey made a motion to approve the pay sheets as presented: Sheriff's Office: 1 Full Time Employee; Position change to Driver's License Records Clerk; No Pay Change; 1 Full Time Employee; Position Change to Records Clerk; No Pay Change; Juvenile Detention: 1 Full Time Employee; New Hire Detention Tech; Planning: 1 Full Time Employee; New Hire; Permit Tech; BC EMS: 1 Part Time Employee; New Hire Paramedic; 1 Full Time Employee; New Hire Paramedic; Elections Clerk: 1 Full Time Temporary Employee; Elections Clerk. Commissioner Sudick seconded the motion. There was a brief discussion amongst the Board, audience and Cindy Binkerd regarding this item. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Approval of the Revision to the Bonner County Policy Manual; Safety Manual 2000

Commissioner Sudick made a motion to that the County approve The Bonner County Safety Policy. Commissioner Bailey seconded the motion. All in favor. The motion passed.

**PLANNING – Milton Ollerton**

- 1) Discussion/Decision Regarding Fee Waiver Request –West Bonner Library District – File CM803-16; \$200.00

Commissioner Sudick made a motion to waive 100% of the conditional use modification permit for a total of \$200.00, with the West Bonner Library District reimbursing the Planning Department for actual costs related to legal notices. Commissioner Bailey seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Final Plat - Replat of lot 5 of A Replat of lots 4, 5, 6 & 7 Block A Crystal Springs Subdivision, File #SS1849-16

Commissioner Bailey made a motion to approve the final plat of a Replat of lot 5 of "A Replat of lots 4, 5, 6, & 7, Block A Crystal Springs Subdivision, File SS1849-16, and authorize the Chairman to sign the final plat administratively. Commissioner Sudick seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Barkers Acres Subdivision, File #SS1838-15

Commissioner Sudick made a motion to approve the final plat of Barkers Acres Subdivision, File SS1838-15, and authorize the chair to sign the final plat administratively. Commissioner Bailey seconded the motion. All in favor. The motion passed.

**PARKS & WATERWAYS – Steve Klatt**

- 1) Discussion/Decision Regarding The Head of the Pend Oreille Regatta use of Bonner Park West

Commissioner Bailey made a motion to approve the use of Bonner Park West for the Head of the Pend Oreille Regatta community event. Commissioner Kelly stepped down from the Chair and seconded the motion. There was a brief discussion amongst the Board, audience and Steve Klatt regarding this agenda item. All in favor. The motion passed.

There being no further business to come before the meeting, at 10:04 a.m. Chairman Kelly adjourned the meeting.

The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other)  
Executive Sessions, Emergency Meetings and Hearings held during the week of  
September 13, 2016 – September 20, 2016

Copies of the complete meeting minutes are available upon request.

On Wednesday, September 14, 2016 Treasurer Cheryl Piehl met with the Board to discuss the following files: Approved: RP54N04W133001A 2015

On Wednesday, September 14, 2016 Assistance Director Kevin Rothenberger met with the Board to discuss the following files: Denied: 2016-101

On Tuesday, September 13, 2016 Monthly Litigation Update meeting was held pursuant to Idaho Code §74-204(2) and §74-206(1)(F).

On Tuesday, September 13, 2016 a Meeting with USFS Erick Walker was held pursuant to Idaho Code §74-204(2).

On Tuesday, September 13, 2016 a Planning meeting was held pursuant to Idaho Code §74-204(2) and §74-206(1)(F). Commissioner Bailey made a motion that on Parcel # RP55N02E119302A that we place a notice to title on this parcel for failure to obtain a building location permit approval and failure to pay the fee for recording for lifting notice to title. Commissioner Sudick seconded the motion. All in favor. The motion passed. Commissioner Bailey made a motion on Parcel # RP59N04W152400A located in Coolin Idaho, that we lift the notice of title because they are now in compliance. Commissioner Sudick seconded the motion. All in favor. The motion passed.

On Thursday, September 15, 2016 a Tax Deed Hearing was held pursuant to Idaho Code §74-204(2). Commissioner Bailey made a motion to allow the Treasurers' Office to take tax deed on the properties listed: RPS0389006008CA, RP0011400A0010A, RP031630010020A, RP033730030080A, RP54N03W327540A and RP59N01W192100A. All the requirements have been met by the Treasurer's Office according to Idaho State Statute 63-1005. Commissioner Sudick seconded the motion. All in favor. The motion passed.

On Friday, September 16, 2016 a Fiber Optic Bid Opening was held pursuant to Idaho Code §74-204(2). Commissioner Bailey made a motion to turn these bids over to our Technology Director Bill Harp for review and recommendation. Commissioner Kelly stepped down from the Chairman and seconded the motion. All in favor. The motion passed.

On Friday, September 16, 2016 an Executive Session - Interviews for Planning & Zoning Commission meeting was held pursuant to Idaho Code §74-206(1)(A). Commissioner Bailey moved to approve Resolution 16-64 appointing Taylor Brandish and Suzanne Glasoe and reappointing Don Davis to the Planning & Zoning Commission. Commissioner Sudick seconded the motion. Roll Call Vote: Commissioner Sudick – yes, Commissioner Kelly – yes, Commissioner Bailey – yes. All in favor. The motion passed.

On Monday, September 19, 2016 a Debrief meeting was held pursuant to Idaho Code §74-204(2).

  
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Cary Kelly, Chairman

9/27/16  
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Date

ATTEST: Michael W. Rosedale

By   
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Deputy Clerk