



# Bonner County

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## Board of Commissioners

Cary Kelly                      Glen Bailey                      Todd Sudick

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

September 27, 2016 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, September 27, 2016 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioner Kelly & Sudick present. Chairman Kelly called the meeting to order at 9:00 a.m. Pastor Jon Pomeroy from the Sandpoint Church of God led the Invocation and the Pledge of Allegiance followed.

#### ADOPT ORDER OF THE AGENDA

Commissioner Sudick made a motion to adopt the order of the agenda as presented. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

#### PUBLIC COMMENT –

Kevin Moore – Spoke regarding events caused by Mother Nature.

#### CONSENT AGENDA

Commissioner Sudick made a motion to approve the Consent Agenda as presented.

- 1) Bonner County Commissioners' Minutes for September 20, 2016

Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

#### PLANNING – Milton Ollerton

Presentation of certificates to Margaret Hall & Mitch Martin for their service to the Planning and Zoning Commission.

#### CLERK – Michael Rosedale

- 1) Discussion/Decision Regarding an Amendment to the Tyler Contract

Commissioner Sudick made a motion to approve the amendment to the Tyler Software contract for the purchase of the Project and Grant Accounting Module, and the elimination of the unneeded conversions as described in the supporting documents, and allow the Chairman to sign the Amendment administratively. Commissioner Kelly stepped down from the Chair and seconded the motion. There was a brief discussion amongst the Audience, Michael Rosedale and the Board regarding this agenda item. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Claims Batch #27; \$799,198.27

Commissioner Sudick made a motion to approve payment of the FY16 Claims in Batch #27 totaling \$799,198.27. Commissioner Kelly stepped down from the Chair and seconded the motion.

Claims Batch #27		
General Fund	\$	97,965.67
Road & Bridge	\$	103,384.84
Airport	\$	19,066.83

Elections	\$	2,113.62
Drug court	\$	814.51
District Court	\$	15,214.93
911 Fund	\$	13,060.96
Court Interlock	\$	760.00
Indigent and Charity	\$	334.66
Revaluation	\$	1,410.89
Solid Waste	\$	406,800.62
Weeds	\$	878.57
Parks & Recreation	\$	1,483.58
Justice Fund	\$	121,543.60
Snow Groomers - Sandpoint	\$	59.86
Waterways	\$	12,345.13
Grants	\$	1,960.00
Total	\$	799,198.27

3) Discussion/Decision Regarding EMS Claims Batch #27; \$287,070.23

Commissioner Sudick made a motion to approve payment of FY16 EMS Claims in Batch #27 totaling \$287,070.23. Commissioner Kelly stepped down from the Chair and seconded the motion.

Claims Batch #27		
Ambulance District	\$	287,070.23

**SHERIFF – Daryl Wheeler – Ror Lakewold**

1) Discussion/Decision Regarding Budget Adjustment Sheriff/Jail; \$52,000 **Resolution**

Commissioner Sudick made a motion to approve Resolution #16-67 authorizing the Clerk to open the Jail “B & C” budget and increase line item 34-08-736-13 Equipment Purchase by \$12,850.00; 34-08-808-00 Capital Buildings by \$18,500.00; 34-08-812-00 Capital Equipment by \$20,650.00 and reduce line 34-08-402-00 by \$52,000. Commissioner Kelly stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience, Ror Lakewold and the Board regarding this agenda item. All in favor. The motion passed.

**TECHNOLOGY – Bill Harp**

1) Discussion/Decision Regarding 9-1-1 and Idaho Public Safety Grant Acceptance; \$511,665.76

Commissioner Sudick made a motion to accept the \$511,665.76 grant from the IPSCC to the Technology Department to support regional public safety capability for fiscal year 2017 and authorize the Chairman to sign the Grant acceptance administratively. Commissioner Kelly stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience, Bill Harp and the Board regarding this agenda item. All in favor. The motion passed.

2) Discussion/Decision Regarding .GOV Domain Name for Bonner County; \$125 per year

Commissioner Sudick made a motion that the County send a letter to the .GOV domain registration to formally request that authority over the bonnercoid.gov second-level domain name be delegated to Bonner County, Idaho. The annual fee for the .GOV domain name is \$125 per year. Commissioner Kelly stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience, Bill Harp and the Board regarding this agenda item. All in favor. The motion passed.

**PUBLIC WORKS – Matt Klingler**

- 1) Discussion/Decision Regarding Right-of-Way Encroachment Agreement for Careywood Transfer Site; \$50 Application Fee

Commissioner Sudick made a motion to approve the Right of Way Encroachment Application and Permit as well as the Agreement between the Idaho Transportation Department and Bonner County. The purpose of this permit and agreement is to provide a non-permanent shack and electricity to the Careywood Solid Waste Collection Site so that Bonner County may staff the site. The cost for the permit is a \$50 non-refundable application fee. I further move to authorize the Chairman to sign the agreement and permit administratively. Commissioner Kelly stepped down from the Chair and seconded the motion. There was a brief discussion regarding this item amongst the audience, Matt Klingler and the Board. All in favor. The motion passed.

- 2) Discussion/Decision Regarding ThyssenKrupp Hydraulic Modernization Agreement for the Prosecutor’s Office Elevator; \$108,271.00

Commissioner Sudick made a motion to approve the ThyssenKrupp Elevator Americas proposal to modernize the Bonner County Prosecutor’s office elevator in the amount of \$108,271.00. I further authorize the Chairman to sign the proposal administratively. Commissioner Kelly stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Budget Adjustment to Carryover Construction Funds from FY2016 to FY 2017 for the Prosecutor’s Elevator Modernization Project; **Resolution**

Commissioner Sudick made a motion to approve Resolution #16-68 authorizing Buildings and Grounds to carry over construction funds to their FY2017 Budget for the completion of the Prosecutor’s office elevator project. Commissioner Kelly stepped down Chair and seconded the motion. There was a brief discussion regarding this agenda item amongst the audience, Matt Klingler and the Board. All in favor. The motion passed.

- 4) Discussion/Decision Regarding Budget Adjustment Solid Waste; \$110,000.00 **Resolution**

Commissioner Sudick made a motion to approve Resolution #16-69 authorizing the Clerk to open the Solid Waste budget and decrease the line item 0023-00-0486-0002 Long Haul Operation by \$110,000.000 from \$1,259,174.00 to \$1,149,174.00 and increase the line item 0023-00-0405-0000 Salaries by \$110,000.00 from \$741,224.00 to \$851,224.00. Chairman Kelly stepped down from the Chair and seconded the motion. There was a brief discussion amongst the audience, Matt Klingler and the Board regarding this agenda item. All in favor. The motion passed.

**PARKS & WATERWAYS – Matt Klingler**

- 1) Discussion/Decision Regarding Fire Pits in the Garfield Bay Recreation Area

Commissioner Sudick made a motion to accept the Garfield Bay community’s donated fire pit as they placed it in the picnic area and to approve the Parks Department suggestion of constructing up to two permanent fire pits on the beach area above the high water mark. Chairman Kelly stepped down from the Chair and seconded the motion. There was a brief discussion regarding this agenda amongst the audience, Steve Klatt and the Board. All in favor. The motion passed.

**EMS – Bob Bussey**

- 1) Discussion/Decision Regarding Business Associate Agreements for the Community Paramedicine Program

Commissioner Sudick made a motion to approve the Business Associates Agreements for the Community Paramedicine program that will allow information regarding patient care to be shared between BCEMS,

Family Health Center and Heart Clinics Northwest. Commissioner Kelly stepped down Chair and seconded the motion. There was a brief discussion amongst the audience, Bob Bussey and the Board regarding this agenda item. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Medical Director Consent and Dispatch Agreements; Schweitzer Fire District, Clark Fork Valley Ambulance, Priest Lake EMT's Inc.

Commissioner Sudick made a motion to approve the medical director consent and dispatch agreement for all the transport agencies who wish to be considered collaborative agencies with Bonner County. Commissioner Kelly stepped down Chair and seconded the motion. There was a brief discussion amongst the audience, Bob Bussey and the Board regarding this agenda item. All in favor. The motion passed.

**RISK MANAGEMENT/HUMAN RESOURCES – Cindy Binkerd**

- 1) Discussion/Decision Regarding Employee Pay Sheets

Commissioner Sudick made a motion to approve the Employee Pay Sheets as presented: Sheriff's Office: 2 Full Time Employee; Detention Deputies; Step increase, 3 Full Time Employee; Patrol Sergeants; Step increase, 1 Full Time Employee; Patrol Sergeant; Removing K-9 Differential, 1 Full Time Employee; Records Driver's License Clerk; Wage Adjustment Records Correction, 1 Full Time Employee; Patrol Deputy; Step Increase; Planning: 1 Full Time Employee; New Hire; Receptionist/Administrative Assistant I; Filling Vacated Position. Commissioner Kelly stepped down Chair and seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Traveler's Insurance Contract for Risk Management Liability Services; \$752,062.00

Commissioner Sudick made a motion to approve the contract with Travelers Insurance to provide risk management liability services for Bonner County for the period of October 1, 2016 through September 30, 2017. The cost of the renewal will be \$752,062.00. Commissioner Kelly stepped down Chair and seconded the motion. There was a brief discussion amongst the audience, Cindy Binkerd and the Board regarding this agenda item. All in favor. The motion passed.

Commissioner Sudick made a motion based on recommendation from our civil attorney to cancel both executive sessions that had been agendized. Chairman Kelly stepped down from the Chair and seconded the motion to amend the agenda. All in favor. The motion passed.

There being no further business to come before the meeting, at 10:02 a.m. Chairman Kelly adjourned the meeting.

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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other)  
Executive Sessions, Emergency Meetings and Hearings held during the week of  
September 20, 2016 – September 27, 2016  
Copies of the complete meeting minutes are available upon request.

On Wednesday, September 21, 2016 Treasurer Cheryl Piehl met with the Board to discuss the following files: Approved: MH55N04W04908LA 012-2016; RP57N01W140750A 2015; RP56N02W320400A 2015-2016; UR010000406200A 2015

On Tuesday, September 20, 2016 Executive Session with Travelers Insurance was held per Idaho Code § 74-206 (1)(d). Commissioner Bailey made a motion that the Board enter into executive session under Idaho Code § 74-206 (1)(d) to consider records that are exempt from public disclosure. Commissioner Sudick seconded the motion. Roll Call Vote: Commissioner Sudick – Yes, Commissioner Kelly – Yes, Commissioner Bailey – Yes. The motion passed.


On Wednesday, September 21, 2016 a Planning Hearing was held pursuant to Idaho Code §74-204(2). Commissioner Bailey made a motion to approve to the Board of County Commissioners on this project, FILE AM143-16, requesting a comprehensive plan amendment for the subject property from Rural Residential to Transition, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact and conclusions of law as written (or as amended). This action does not result in a taking of private property. Conclusion 1: The proposed comprehensive plan map amendment is in accord with the Bonner County Comprehensive Plan. Conclusion 2: Based on the location of the property, the existing uses within close proximity, the distance between neighbors due to State Highway 95 and the BSNF Right-of-Way, the Transition designation is appropriate for this area. Commissioner Sudick seconded the motion. All in favor. The motion passed. Commissioner Sudick made a motion to approve Resolution #16- 66 amending the Bonner County Projected Land Use Plan Map. Commissioner Bailey seconded the motion. All in favor. The motion passed. Commissioner Bailey made a motion to approve FILE ZC357-16, requesting a zone change for the subject property from Rural 5 to Commercial, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact and conclusions of law as written (or as amended). This action does not result in a taking of private property. Commissioner Sudick seconded the motion. Roll Call Vote: Commissioner Sudick – yes, Commissioner Kelly – yes, Commissioner Bailey – yes. All in favor, the motion passed. Commissioner Bailey made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the reclassification of lands generally located in Section 32, Township 56 North, Range 2 West from Rural 5 to Commercial, and providing for an effective date. I further move to authorize the Chair to sign the official supplementary zoning map upon publication of the ordinance. Commissioner Sudick seconded the Motion. Roll Call Vote: Commissioner Sudick – yes, Commissioner Kelly – yes, Commissioner Bailey – yes. All in favor, the motion passed.

On Friday, September 23, 2016 an IT Workshop was held pursuant to Idaho Code §74-204(2).

On Monday, September 26, 2016 a Debrief meeting was held pursuant to Idaho Code §74-204(2).

  
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Cary Kelly, Chairman

10/04/16  
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Date

ATTEST: Michael W. Rosedale  
By   
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Deputy Clerk