



# BONNER COUNTY EMERGENCY MANAGEMENT

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Emergency  
Management  
Item #2

April 19, 2016

## Memorandum

To: Commissioners

From: Bob Howard, Director

Re: Delegation of Authority to the Director of the Bonner County Office of Emergency Management Upon Activation of the Emergency Operations Center

The purpose of this resolution is to delegate the authority to activate and manage the EOC Operations in support of emergency or disaster. In addition, this will allow the EOC Director to spend up to \$5000.00 per day in support of the emergency.

Distribution: Original to BOCC  
Email copy to Bob Howard

**A suggested motion would be:** Mr. Chairman based on the information before us I move that the County approve resolution number 16- 32 and provide Delegation of Authority to the Director of the Bonner County Office of Emergency Management Upon Activation of the Emergency Operations Center and allow the EOC Director to spend up to \$5000.00 per day in support of the emergency.

Recommendation Acceptance:  yes  no

  
Commissioner Cary Kelly, Chairman

Date: 4/12/16

Legal Review



**RESOLUTION NO. 16 - 32**

**BONNER COUNTY  
EMERGENCY MANAGEMENT**

**Delegation of Authority to the Director of the Bonner County Office of Emergency Management Upon Activation of the Emergency Operations Center**

**WHEREAS**, Idaho Code § 46-1009 mandates each county in the state of Idaho to provide a disaster agency which has jurisdiction over the entire county and is designated to facilitate the cooperation and protection of that county in the work of disaster prevention, preparedness, response and recovery; and

**WHEREAS**, Bonner County fulfills this mandate through the Bonner County Office of Emergency Management (BCEM); and

**WHEREAS**, the BCEM Director responds to all emergencies and disasters in the County at the request of local municipal and county officials or direction of the Board of County Commissioners (Board); and

**WHEREAS**, major emergencies and disasters require the activation of the County Emergency Operations Center (EOC) to support emergency operations; and

**WHEREAS**, the duties of the BCEM Director includes activating, staffing and managing all activities within the EOC to ensure all functions are performed;

**NOW THEREFORE, BE IT HEREBY RESOLVED** the BCEM Director or Deputy Directors are appointed by the Board to activate and manage the EOC operations in support of emergency or disaster operations before, during, and after any local emergency or disaster, whether or not a local disaster emergency has been declared. Such authority shall include the following:

Upon activation of the EOC, the BCEM Director shall become the EOC Director and, along with his or her BCEM or EOC Deputy Directors shall ensure that the EOC is capable of running 24 hours per day, 7 days per week, or as otherwise necessary to coordinate local, state and federal agencies, and businesses during a disaster or emergency; and

The Director, acting as the designee of the Bonner County Board of Commissioners, shall have the authority to manage funds in conjunction with the County Auditor as further set forth below, to activate mutual aid and support agreements, to maintain liaison with incident command, County elected officials, municipalities, adjacent counties, and state and federal agencies as necessary, and to coordinate the support response and recovery activities necessary to cope with any disaster or emergency; and

The EOC Director shall have the authority to expend disaster/emergency funds from the General Fund, Statutory Reserve 01-12-559-000 in the amount of five thousand dollars (\$5,000.00) per day to procure resource requests necessary to respond to emergencies and disasters in the County; and

The EOC Director shall contact the Board to request additional spending authority when resource requests received at the County EOC exceed the five thousand dollar (\$5,000.00) per day spending authority; and

The EOC Director shall provide periodic EOC situation updates to the Board as necessary, and will recommend to and assist the Board in prioritizing work and allocating scarce resources; and

The EOC Director shall ensure the forwarding of reports and damage and injury assessments to state and/or federal agencies as required; and

The EOC Director shall coordinate with Incident Command and the Board on the release of information to the news media and public through the County Public Information Officer; and

The EOC Director shall coordinate with the Sheriff's Department and the Board to activate the Emergency Alert System and/or other emergency notification systems to initiate emergency warnings to the public as deemed necessary; and

The EOC Director shall provide support to the Incident Commander as required in a manner consistent with the authority granted in this Resolution or as directed by the Board; and

The EOC Director shall advise the Board as to the need to declare a local disaster emergency pursuant to Idaho Code § 49-1011 or to request a declaration of a disaster emergency by the Governor of the state of Idaho; and

The EOC Director shall forward disaster emergency declarations to the State as directed by the Board.

**BE IT FURTHER RESOLVED** that any conflicting prior resolutions or other prior actions of the Bonner County Board of County Commissioners are hereby superseded, and that any such conflicting resolutions or other actions are hereby repealed.

The foregoing was duly enacted as a Resolution of the Board of County Commissioners of Bonner County, Idaho, on the 19<sup>th</sup> day of April, 2016.


**BOARD OF BONNER COUNTY COMMISSIONERS**

  
\_\_\_\_\_  
Cary Kelly, Chairman

  
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Glen Bailey, Commissioner

  
\_\_\_\_\_  
Todd Sudick, Commissioner

ATTEST: Michael Rosedale

By   
\_\_\_\_\_  
Deputy Clerk