



HR Risk Management Bonner County

HR RISK
Management
Item 2 #

April 12, 2016

MEMORANDUM

To: Commissioners

Re: Increasing the HR Risk Management "B" budget by \$10,000 to pay for advertising expenses and unknown travel expenses.

Description:

At the time the FY2016 budget was prepared, it was not known that the HR Department would be required to attend training for the new county software program and therefore it was not budgeted for and the annual advertising expenses for the HR Department were unknown and were under estimated.

Due to more than anticipated advertising expenses and the unknown travel expenses, the HR Risk Management budget will fall short.

Attached for your consideration is a Resolution authorizing a budget adjustment to cover these expenses.

Approved by Auditing: _____

Distribution: Original to BOCC
Copy to the HR Risk Management Director
Copy to Auditing

A suggested motion would be: Mr. Chairman based on the information before us I move to approve Resolution # 16- 35 authorizing the Clerk to open the budget and decrease the General Fund Statutory Reserve, line item 01-12-559-00, Miscellaneous expense in the amount of \$10,000.00 and open the HR Risk Management budget and increase it by \$10,000.00.

Recommendation Acceptance: yes no


Commissioner Cary Kelly, Chairman

Date: 4/12/16

RESOLUTION NO. 16 - 35
Human Resources/Risk Management
FY2016 BUDGET ADJUSTMENT

WHEREAS, Idaho Code 31-1605 provides that the Board of County Commissioners may adjust the budget as adopted to reflect the receipt of unscheduled revenue, grants, or donations from federal, state or local governments or private sources, provided that there shall be no increase in anticipated property taxes; and,

WHEREAS, at the time the FY2016 budget was prepared, it was not known that the HR Department would be required to attend training for the new county software program and therefore it was not budgeted for; and

WHEREAS, at the time the FY2016 budget was prepared, the annual advertising expenses for the HR Department were unknown and were under estimated; and

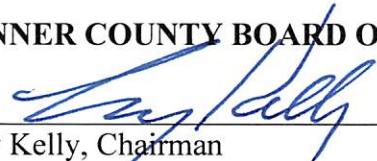
WHEREAS, due to more than anticipated advertising expenses and the unknown travel expenses, the HR Risk Management budget will fall short.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Bonner County, Idaho hereby authorize the Clerk to open the budget and decrease the General Fund Statutory Reserve, line item 01-12-559-00, Miscellaneous expense in the amount of \$10,000.00 and open the HR Risk Management budget and increase it by \$10,000.00 as follows:

Increasing	Travel	Line Item	01-19-430-00	By	\$2,000.00	From	\$2,850.00	To	\$4,850.00
Increasing	Advertising	Line Item	01-19-522-00	By	\$8,000.00	From	\$11,000.00	To	\$19,000.00

The foregoing was duly enacted as a Resolution of the Board of County commissioners of Bonner County, Idaho, on the 12th day of April, 2016.

BONNER COUNTY BOARD OF COMMISSIONERS



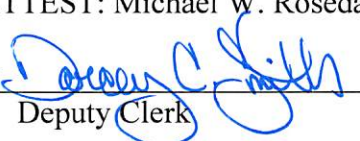
 Cary Kelly, Chairman



 Glen Bailey, Commissioner



 Todd Sudick, Commissioner

ATTEST: Michael W. Rosedale
 By 
 Deputy Clerk