



# Bonner County Clerk

Michael W. Rosedale

Clerk of the District Court  
Ex-Officio Auditor & Recorder  
Clerk of the Board of County Commissioners  
Chief Elections Officer

August 30, 2016

## MEMORANDUM

**To:** COMMISSIONERS

**Re:** TRANSFER OF STATUTORY RESERVES FROM JUSTICE FUND TO COURT CLERKS.

**Description:** Due to several long-term clerks retiring, the "A" budget for 34-01 took a big hit for cashing out retirements (Susan Mueller, Carolyn Brackets and Ann Phillips.) We also had some minor repairs to existing equipment that put us over budget.

**Discussion:** The Justice Fund Statutory Reserve fund is for such a purpose as this. I'm requesting transferring 30,000.00 from the statutory reserve to the Salaries – Deputies budget of 34-1-402-00 and \$3,000.00 from the statutory reserve to the 34-1-0492-00. This will require a roll call vote and must be unanimous.

**Approved by:** [Signature]  
Auditing Dept.

**Approved by:** [Signature]  
Legal

**Distribution:** Original to BOCC Office  
Copy to the Clerk

**A suggested motion would be:** Mr. Chairman based on the information before us I move to approve Resolution #16-62 authorizing the Clerk to open the budget and decrease the Justice Fund Statutory Reserve account 34-12-559 by \$33,000.00 from \$500,000 to \$467,000 and increase the Court Clerks' budget 34-01-0402 by \$30,000 from \$874,357 to \$904,357 and 34-01-0492 by \$3,000 from \$1,740 to \$4,740

ROLL CALL

Recommendation Acceptance:  yes  no

[Signature]  
Commissioner Cary Kelly, Chairman

Date: 8/30/16

**RESOLUTION NO. 16 - 62**

**CLERK – Court Clerks**

**Justice Fund Statutory Reserve Appropriation**

**WHEREAS**, Idaho Code 31-1605 and 31-4603 provide that in the event of any unforeseen contingency arising, which could not reasonably have been foreseen at the time of making the budget, and which shall require the expenditure of money not provided for in the budget, the Board of County Commissioners, by unanimous vote thereof, shall have the right to make an appropriation from the statutory reserves to the office, department, service, agency or institution in which said contingency arises, in such amount as shall be determined by resolution of said Board, and;

**WHEREAS**, The Court Clerk’s Fund 34-01 needs \$30,000 for funding the rest of the year’s salaries due to the retirement of three long-term individuals, along with the required doubling up for training prior to their departures, and

**WHEREAS**, The Court Clerk’s Fund 34-01 needs \$3,000 for unforeseen Repairs/ Maintenance line item, and

**WHEREAS**, Bonner County’s Justice Fund Statutory Reserve has a contingency line item for such needs; and

**NOW THEREFORE BE IT RESOLVED** the Board of Commissioners of Bonner County, Idaho hereby authorize the Clerk to open the budget and decrease the Justice Fund Statutory Reserve account 34-12-559-00 by \$33,000.00 from \$500,000 to \$467,000 and increase the Court Clerks’ budget 34-01-0402-0000 by \$30,000 from \$874,357 to \$904,357 and 34-01-0492-0000 by \$3,000 from \$1,740 to \$4,740.

The foregoing was duly enacted as a Resolution, by the Board of County Commissioners of Bonner County, Idaho, by *unanimous vote* on the 30<sup>th</sup> day of August, 2016.

**BOARD OF BONNER COUNTY COMMISSIONERS**

  
\_\_\_\_\_  
Cary Kelly, Chairman

  
\_\_\_\_\_  
Glen Bailey, Commissioner

  
\_\_\_\_\_  
Todd Sudick, Commissioner

**ATTEST:** Michael Rosedale

By   
\_\_\_\_\_  
Deputy Clerk